# Kingsbury Parish Council Minutes

Meeting of Kingsbury Parish Council held on **Wednesday, 17th March 2021**, via 'Zoom' video media due to the Covid-19 pandemic.

**Present: Councillors:** Chair A Jenns, J Thomas, I Thomas, B Moss, M Moss, V Barker, C Ayasamy, H Phillips, J Whitby and A Simpson
**Apologies:** Received and accepted from Councillor A Lewis
**Clerk:** S Humphries
**Members of the Public:** 1

## 702 Declarations of Personal and Prejudicial Interests

- Councillors B Moss, H Phillips and A Jenns declared a personal interest in any Borough Council issues.
- Councillor H Phillips declared a personal interest in any minutes concerning Warwickshire CAVA Local Management Committee.
- Councillor A Simpson declared a personal interest in any minutes concerning Hurley Community Association.
- Councillor J Whitby declared a personal interest in any minutes concerning Wood End Working Men's Club.
- Councillors J Thomas, A Jenns, I Thomas, and C Ayasamy declared a personal interest in any minutes relating to HS2.
- Councillors I Thomas and J Thomas declared a personal interest in any minutes relating to the Special Management Zone in North Warwickshire.
- Councillor J Thomas declared a personal interest in any minutes concerning Bodymoor Heath Victory Hall Committee and Piccadilly Community Centre.
- Councillor I Thomas declared a personal interest in any minutes concerning Piccadilly Community Association.
- Councillor A Jenns declared a personal interest in any minutes concerning WCC.
- Councillor C Ayasamy declared a personal interest in any minutes relating to Kingsbury and Cliff residents group.
- Councillor H Phillips declared an interest in minutes relating to Woodlands Community Ctre.

## 703 Public Questions

Three questions were asked by a member of the public who joined the meeting online. Each was discussed and any further information required will be requested and reported back.

1. **With regard to the improvements at Mill roundabout, will any new signage include directions for all HGVs, not just oil tankers, to use the link road to access the M42 thus preventing them from entering the village and taking Trinity Road so as to avoid the weak bridge?**
   Councillor A Jenns said the plans are still being drawn up and he was not aware of any new signage being included but will find out and report back.
2. **In consideration of the high levels of pedestrian traffic using the steps to access the Water Park, would it be possible to create a hard surface leading from the private road to the steps past the graveyard to prevent further damage?**
   The Clerk will try and clarify the exact boundaries from the owner of the Hall and private road to see who is responsible for that area.
3. **Although EMR's website gives instructions to all EMR drivers to use the link road, could the Council encourage EMR to ensure that all sub-contractors follow the same directions and thus avoid the weak bridge on Trinity Road?**
   The Clerk will contact EMR to make them aware that not all visitors to the site are using the correct route. If there are any specific dates/times/companies that can be identified this always helps.

**704 Minutes to be Approved**

It was proposed by Cllr M Moss and seconded by Cllr C Ayasamy and agreed:
**RESOLVED: That the minutes of the Council meeting held via Zoom on 10th February 2021 are approved as a true record.**

**705 HS2 (687)**

Councillor J Thomas reported that at the latest Special Management Zone meeting, HS2 are carrying on with their engagement strategy. They are also starting to re-plant trees/vegetation from next week.

HS2 notices of road and footpath closures are put on the website and noticeboard if affecting our area.

Any information that HS2 state is confidential to the parish council and not in the public domain will be shared with parish councillors as agreed in confidential session, not as part of the normal public parish meeting. The Chair will ask the Clerk to stop the recording at the end of the parish meeting so any further confidential items relating to HS2 can be discussed without the public present.

**RESOLVED: That under Section 100A of the Local Government Act 1972, in view of the special nature of business to be transacted, it is advisable to exclude the public as there would be disclosure to them of exempt information under paragraph 1 and 11 of Part 1 of schedule 12A of the said Act. Special reason being - Information provided by a Government department/organisation on terms that forbid disclosure to the public.**

**706 Proposed Hurley Bus Shelter (688)**

WCC have now drawn up a plan of the site for us and this will be passed onto the WCC Road Safety Engineering team to carry out their audit. After this we are able to complete the necessary documents for Highways and go ahead with ordering the shelter.

The Clerk has now received a revised quote for the shelter with the entrances both at the front, so as to avoid passengers walking over land belonging to Waterloo Housing. It was also noted that the sides were quoted as glass not polycarbonate, so this has increased the cost slightly. Councillors also discussed the perch seat length and agreed that it should be the whole length of the shelter. It was proposed by Councillor A Jenns and seconded by Councillor B Moss and agreed:
**RESOLVED: That the cost would increase by £357.00 to that previously agreed due to polycarbonate panels and a full length seat. The shelter will now cost £6,753.00.**

**707 Planning Applications/Information**

The following Application was brought to Councillors attention.

- **PAP/2021/0079 109 Tamworth Road Wood End -** Variation of condition no: 4 of planning permission PAP/2016/0187 and condition 1 of approval of reserved matters PAP/2018/0210 relating to layout, scale and appearance; in respect of outline application - erection of 4 detached dwellings with vehicular access. No action required.

**708 Correspondence**

For any further information on the items below please contact the Clerk, details on website.

- NWBC Street Naming – new residential caravan address, Brook Marston Paddock, Dog Lane, Bodymoor Heath, B76 9JD and new property 65a Knowle Hill, Hurley CV9 2JB.
- North Warwickshire Area Committee meeting on same night as parish council so apologies were sent for Cllrs A Jenns and M Moss who are the parish representatives.
- Warwickshire History Society AGM meeting via zoom on 20th April 2021 at 7.15pm.
- Kingsbury Water Park has confirmed that any benches that were removed will be gradually put back as covid restrictions ease. Some have been replaced recently.
- Kingsbury Good Neighbours latest newsletter is on our website and noticeboard.
- WCAVA Village Halls free zoom sessions about re-opening on 24/3/21 at 9.30am.

- WCC Surface dressing work Warwickshire. Further information will be posted when exact dates are supplied to us.
- WCC/WALC support for Vulnerable residents update March 2021.
- Warwickshire History Journal latest edition.
- Electric charging points installed in Pear Tree Car Park. Councillors were not consulted on this before the work commenced and after a letter was sent to NWBC, an apology and explanation was received and read out to the meeting.

**709 Councillors Parish Matters raised previously (691/697)**

The following responses/updates have been received from the relevant authorities:

- **Path opposite 2 Elm Tree Close** – Taylor Wimpey North Midlands have now made arrangements for the footway to be looked at by one of their landscaping contractors and have said that they do not see why new shrubs could not be planted there and will raise this with their contractor. Followed up, but no further updates in time for meeting.
- **Piccadilly - fence railway side gives access to track** – WCC Bridges department have sent photos of the damaged fence to DB Schenker Rail Uk Ltd. They will liaise on reinstatement of the fence. WCC bridges confirmed they had no further updates for us and would chase a response.
- **Barlow Court street lamps covered by tree growth** – Street Lighting have confirmed the work was carried out on 22nd February 2021.
- **Parking issues for residents on the private Old Kingsbury Hall Road. Can the owner put up notices?** – The owner has responded saying that in principle, he doesn't have any objections to erecting a sign but he must refer to his traffic consultants who provide assessments of the driveway in conjunction with his planning application. Their report apparently contains preliminary recommendations on future signs.

**710 Parish Noticeboard Condensation problems**

Parish noticeboard by shops Jubilee Court is suffering from a lot of condensation. The Clerk has reported this to the company and they have agreed to visit the site of the noticeboard in April, to inspect it for any defects.

**711 New litter/dog bin for Hurley (692)**

This bin has now been ordered and is awaiting deliver to the NWBC depot.
The parish logo has been included on the bin and the Borough Council will empty them for us and charge us through the grounds maintenance system.

**712 Grit Bins (693)**

The new grit bin was delivered quite quickly after the order was sent, and WCC have now sited and filled it for us and a parish logo has been added.

Residents of Hemlingford Road asked if it would be possible for a grit bin by the green area and the Clerk has asked WCC to run their criteria check to see if it is eligible. Unfortunately it did not score high enough to have one installed at this site.

The Range Way grit bin was reported by Councillor A Jenns as damaged but not urgent to replace.

**713 Improvements/Work required - Parish Recreation Ground (694)**

The Clerk has made a start on the agreed list of improvement works to the recreation ground.
The litter bin has been ordered and the contractor has been contacted to arrange work on the concrete entrance which floods badly in winter/wet conditions. The new litter bin will be placed by this entrance.

Summer flowering bulbs have been ordered and also some donated by Councillor C Ayasamy. NWBC workmen have planted them for us at no charge.

The budget spreadsheet will be produced as the Clerk prepares all the accounts papers for year end and she will then be able to update future meetings to show how the expenditure against the budget is progressing.

**714 Proposal - Village Christmas trees to plant for next year (695)**

NWBC have discussed with several colleagues, who seem happy for the villages to have a tree on site, but concerns were raised regarding planting a permanent tree. These being around future maintenance, type of tree and how big it will grow, any resulting damage or mess caused by the tree and light blocking issues that may arise. Local services would also need to be considered both overhead and underground, public liability and risk assessments. They suggest a temporary tree.

It was discussed by Councillors that all villages need to be included and whole communities involved.

**715 Unitary Authorities and Devolution of Services (696)**

Councillor A Jenns updated the meeting but there are no new developments at the moment. It is believed that County will talk to Parish Councils about this.

**716 Kingsbury Parish Policies/Procedures (698)**

Following on from the last parish meeting when a group of four Councillors agreed to review the Complaints policy, it was discussed further and agreed that a permanent Working Party to review Policies and Procedures of the Council be set up. This will comprise of Councillors I Thomas, A Jenns, M Moss and B Moss, with Councillor I Thomas as Chair. This was proposed by Councillor A Jenns and seconded by Councillor J Thomas and agreed:

**RESOLVED: That a Policy and Procedures Working Party be formed of four Councillors who would serve until an election is due. They will look at the policies/procedures as they need to be reviewed or amended and then report back to full Council for adoption.**

**717 Parish Grant Fund Application enquiries**

Anyone applying for a parish grant now needs to complete our simple application process and then it can be discussed at the next available parish meeting. Details are on the website or available from the Clerk. The following three requests have been referred to this process and we are awaiting the applications or further information.

- Beeline Community Transport
- Marie Curie – The Great Daffodil Appeal
- Community Children Counts

**718 Website Update**

Councillors have asked for regular updates on the website since it was launched at the end of November 2020. For the dates from mid Feb – mid March the new users were 79 and the website had 193 views. Please continue to forward to the Clerk any useful information that can go on the website.

**719 Bus Shelter Cleaning**

The Company that clean our parish bus shelters have kept the price the same for a long time. It is below what they charge other parishes/councils. They have informed us that the price needs to be increased to £7.50 per shelter from April 2021 to bring it in line with their other clients. This was far below any other quote we had received when first taking the contract with them. It was proposed by Councillor A Jenns and seconded by Councillor B Moss and agreed:

**RESOLVED: That the price of £7.50 per shelter was an acceptable charge for the work and that the company be asked to continue to clean the parish bus shelters.**

**720 Councillors Parish Matters raised February 2021 (699)**

The following have been reported to the relevant authorities or are for information:

- **Bromage path running from Range Way flooded** – Cllr Jenns has discussed what can be done with Highways . The general state of repair of the tarmac surface is good and Highways are pricing up a slurry seal surface treatment to prolong the life of the surface. A soakaway option is being priced up for where the flooding occurs. Works are reliant on Cllr Jenns delegated budget as long as costs come in at a reasonable level. Chase if no feedback by May.
- **Grass verge encroaching over Footpath from Piccadilly to Kingsbury** – Highways will speak to management as the way the contractor would have to remove this growth from the footway is by using a JCB, which can cause significant damage to old rural footways such as this. Highways are suggesting it may be best to leave it. Councillors wish to follow up.
- **Black path overgrown in parts and needs litter clearing** – NWBC will arrange for a litter pick on public rights of way and ensure that the parts covered by our grounds maintenance agreement are completed. Any further areas would come under paths@warwickshire.gov.uk
- **Pot holes approaching Kingsbury Link island** – These are marked up for repair.
- **Knowle Hill to Black path – thorn bush needs cutting back** – This has been done.
- **Kingsbury meadow underpass has graffiti and litter problem** – NWBC have been made aware and are looking into who is responsible to clean the area.

**721 Councillors Parish Matters raised March 2021**

The following have been reported to the relevant authorities or are for information:

- Pot holes Garage site Pear Tree Avenue – Councillor V Barker. Reported to NWBC.
- Gulley Trinity Road to Elm Tree Close muddy – Cllr V Barker. NWBC will arrange to clear.
- Residents had no warning of work that disrupted home internet access – Councillor I Thomas
- Motorcycles are a nuisance around the mounds and Wood End – Councillor H Phillips
- Trees in Wood Street need attention-delivery vans struggling to manoeuvre – Cllr H Phillips
- Electric scooters ridden dangerously around Trinity Road/Water Park – Councillor B Moss
- Off road bikes an issue around Cliff – Councillor A Jenns

**722 April Meeting and Guidance for May meetings**

The next meeting scheduled for 21st April at 6.30pm will again be conducted via Zoom. Details will be put on the website nearer the time. Government legislation at the present time only allows Zoom meetings until 7.5.2021, so the guidance at present is to bring the May Annual meeting forward to before this date. NALC/WALC are pushing for this to be extended.

**RESOLVED: Councillors agreed that the May Annual meeting, Parish meeting and Annual Parish meeting for the electorate will be held on Tuesday 4th May 2021 and start at 6.00pm.**

**723 Accounts for payment**

It was proposed by Councillor M Moss and seconded by Councillor J Thomas and agreed:

**RESOLVED: That the accounts listed below be approved for payment and the relevant contribution to the pension scheme would be paid by bank transfer. All amounts are recorded exclusive of VAT.**

| | |
|---|---|
| Administration Costs – March 2021 | £1,171.49 |
| NWBC Grounds Maintenance final quarter payment | £601.56 |
| Insurance for 2021/2022 | £1,139.34 |
| Inland Revenue final quarter payment | £439.28 |
| Abbey Offices – Bus shelter Cleaning | £115.00 |
| Glasdon – Grit Bin | £188.17 |

**Bank Balances - 31st March 2021** Current A/c - £11468.09 Reserve Account - £19,734.48

**Signed** _____ **Dated** _____