Kingsbury Parish Council Minutes

Meeting of Kingsbury Parish Council held on **Friday, 23rd April 2021**, via 'Zoom' video media due to the Covid-19 pandemic. Further change of date due to the National mourning of HRH Prince Phillip, Duke of Edinburgh.

Present: Councillors: Chair A Jenns, J Thomas, I Thomas, B Moss, M Moss, V Barker, C Ayasamy, H Phillips, and A Simpson
Apologies: Received and accepted from Councillor J Whitby
Clerk: S Humphries
Members of the Public: None
Police: PC Shane Bird

724 Declarations of Personal and Prejudicial Interests

- Councillors B Moss, H Phillips and A Jenns declared a personal interest in NWBC issues.
- Councillor H Phillips declared a personal interest in any minutes concerning Warwickshire CAVA Local Management Committee.
- Councillor A Simpson declared a personal interest in any minutes concerning Hurley Community Association.
- Councillors J Thomas, A Jenns, I Thomas, and C Ayasamy declared a personal interest in any minutes relating to HS2.
- Councillors I Thomas and J Thomas declared a personal interest in any minutes relating to the Special Management Zone in North Warwickshire.
- Councillor J Thomas declared a personal interest in any minutes concerning Bodymoor Heath Victory Hall Committee and Piccadilly Community Centre.
- Councillor I Thomas declared a personal interest in any minutes concerning Piccadilly Community Association.
- Councillor A Jenns declared a personal interest in any minutes concerning WCC.
- Councillor C Ayasamy declared a personal interest in any minutes relating to Kingsbury and Cliff residents group.
- Councillor H Phillips declared an interest in minutes relating to Woodlands Community Ctre.

725 Public Questions

Update on questions asked by a member of the public at the last meeting. No new public questions.

1. **With regard to the improvements at Mill roundabout, will any new signage include directions for all HGVs, not just oil tankers, to use the link road to access the M42 thus preventing them from entering the village?**
   Councillor A Jenns had no further information to add to the previous information reported.
2. **In consideration of the high levels of pedestrian traffic using the steps to access the Water Park, would it be possible to create a hard surface leading from the private road to the steps past the graveyard to prevent further damage?**
   The Clerk has received a response back from the owner of the hall and WCC but neither define the exact boundaries, only generally. Various options were discussed to take this forward.
3. **Could the Council encourage EMR to ensure that all sub-contractors follow the same directions and thus avoid the weak bridge on Trinity Road?**
   The Clerk has contacted EMR to make them aware and they were very helpful. If there are any specific dates/times/companies that can be identified this will make it easier for EMR to speak to individuals rather than general notices that are being ignored.

726 Minutes to be Approved

It was proposed by Cllr C Ayasamy and seconded by Cllr V Barker and agreed:
RESOLVED: That the minutes of the Council meeting held via Zoom on 17th March 2021 are approved as a true record.

727 HS2 (705)

Councillor J Thomas reported to Councillors:

- Phase 2 is on hold at the moment and a document is due out after the elections.
- The Secretary of State is working on the Environmental Impact Statement which includes Bromford Tunnel in Water Orton.
- HS2 engagement strategy is ongoing. HS2 were pleased with the responses received from the Special Management Zone group.
- No update on the entrance to Kingsbury compound.
- HS2 works are going to affect Bodymoor Heath for 25 years!

728 Proposed Hurley Bus Shelter (706)

WCC have passed the plan onto the WCC Road Safety Engineering team to carry out their audit. This is taking a little longer than normal due to Easter and end of year, but a result is expected next week. After this we are able to complete the necessary documents for Highways and go ahead with ordering the shelter.

729 Councillors Parish Matters raised previously (709)

The following responses/updates have been received from the relevant authorities:

- **Path opposite 2 Elm Tree Close** – Taylor Wimpey North Midlands have now made arrangements for the footway to be looked at by one of their landscaping contractors. This has been followed up for the previous 2 meetings, but no further updates received.
- **Piccadilly - fence railway side gives access to track** – WCC Bridges department have confirmed that they have had no feedback from DB Schenker Rail Uk Ltd. They will keep trying to get a response and report back when they have information.

730 Parish Noticeboard Condensation problems (710)

Parish noticeboard by shops Jubilee Court is suffering from a lot of condensation. The company who supplied it have been out to have a look and applied a thin self- adhesive seal between the back panel and the frame. They hope that this will solve the problem, but we can contact them further if the condensation comes back.

731 New litter/dog bin for Hurley (712)

This bin has now been delivered to the NWBC depot. The Clerk is arranging the contractor to fit this for us and the Borough Council will empty it and charge us through the grounds maintenance system.

732 Improvements/Work required - Parish Recreation Ground (713)

The Clerk will continue to work through the agreed list of improvements to the recreation ground and report back to Councillors as the jobs progress.

The budget spreadsheet will be completed and updated for future meetings so that Councillors can see how the expenditure is progressing against the budget.

733 Proposal - Village Christmas trees to plant for next year (714)

NWBC have discussed with several colleagues, who seem happy for the villages to have a tree on site, but concerns were raised regarding planting a permanent tree and a temporary tree was suggested. A member from the Good Neighbours Group will contact NWBC again and attend the Annual meeting to discuss this further.

734 Unitary Authorities and Devolution of Services (715)

Councillor A Jenns had no further information to update Councillors with.

735 Planning Applications/Information

The following Application was brought to Councillors attention.

- **PAP/2021/0165 Land rear of 161 Tamworth Road Kingsbury –** Erection of two, 2 bed semi-detached properties.
- **PAP/2021/0117 125 Tamworth Road, Wood End –** Erection of detached 2 bedroom bungalow with vehicle access.
- **PAP/2021/0122 Wings Family Building, Coventry Road, Kingsbury –** Variation of conditions no 3 and 6 of planning permission PAP2017/0397 relating to class and hours; in respect of change of use to non-residential/assembly and leisure. Councillors raised concerns over noise and traffic problems . A response will be sent from the Parish Council.

736 Correspondence

For any further information on the items below please contact the Clerk, details on website.

- NWBC Street Naming suggestion – 1-4 Woodside Mews, Wood End. Councillor H Phillips has responded that 'Mews' does not really fit with a rural village setting and maybe a name that incorporates Islington would be more appropriate.
- Ralph Crescent, Kingsbury Road closure 26-30th April for new domestic gas service.
- WALC – Covid news and support newsletter.
- Parish Accounts have been completed and sent to the Internal Auditor.
- WALC have requested any news items for their annual report.
- Request from resident to attend a parish meeting sent via MPs office. We will arrange this as soon as is practical.

737 Kingsbury Parish Policies/Procedures (716)

The newly formed Policy and Procedures Working Party reported back on the following:

- **Complaints Policy** – Amendments were discussed as agreed by the Working Party and it was proposed by Councillor I Thomas and seconded by Councillor M Moss and agreed: **RESOLVED: That the Complaints procedure be adopted and contact details amended each year following the election of the Chair.**
- **Code of Conduct –** Advice from WALC is to wait for the local authority Standards Committee to agree their version and then it can be adopted by the Parish Council.
- **Working Party Terms of Reference –** This was agreed to look at further at the May meeting.
- **General Reserve Policy –** Recent guidance says that we should have General Reserve Policy in place as part of changes in Statutory Instruments which govern parish councils. A draft was given to Councillors and will be further discussed at the May meeting.

738 Parish Grant Fund Application enquiries (717)

Anyone applying for a parish grant needs to complete our simple application process and then it can be discussed at the next available parish meeting. Details are on the website or available from the Clerk. No further information had been received for us to look at the enquiries further.

739 Website Update (718)

Our website had a tribute to HRH Prince Phillip on during the mourning period and the Clerk sent a message from the parish to go in the Palace book of condolences.

Councillors have asked for regular updates on the website since it was launched. For the dates from mid March – mid April the new users were 91. Facebook likes were at 265. The Clerk reported on the Countries and Cities that have visited the website. Please continue to forward to the Clerk any useful information that can go on the website.

740 Councillors Parish Matters raised February 2021 (720)

The following have been reported to the relevant authorities or are for information:

- **Bromage path running from Range Way flooded** – Cllr Jenns has discussed what can be done with Highways. We are advised to follow up with Highways if no feedback by May.

- **Grass verge encroaching over Footpath from Piccadilly to Kingsbury** – Highways have now raised a job to get the footway sided out. It is not considered an immediate safety risk so has been raised as planned works to be done at some point in the financial year.

741 Councillors Parish Matters raised March 2021 (721)

The following have been reported to the relevant authorities or are for information:

- **Residents had no warning of work that disrupted home internet access** – Openreach has advised that residents should take up any internet disruption with their service providers as they will have access to planned works. Openreach do not normally notify residents as work may affect only a few properties.
- **Motorcycles are a nuisance around Wood End** – Police are aware and are carrying out patrols and issuing notices.
- **Trees in Wood Street need attention-delivery vans struggling to manoeuvre** – WCC Forestry say there are tree works on the system for Wood Street including some crown lifting. The project has been raised and sent to the operations team.
- **Electric scooters ridden dangerously around Trinity Road/Water Park** – Police informed.
- **Off road bikes an issue around Cliff** – Reported to police who are aware.

742 Councillors Parish Matters raised April 2021

The following have been reported to the relevant authorities or are for information:

- Gulley back of Ralph Crescent is overgrown with weeds – Councillor A Jenns
- Security check and procedure needed in case of a break into our parish recreation ground – Councillor I Thomas.
- Issues with red bins at Jubilee Court – Councillor C Ayasamy. More information needed as to whether the shop owners should be reporting any problems of this nature.

743 Vacancy in office of Councillor

Councillor A Lewis, who has served on the parish council for over 41 years, has resigned due to ill health. Her service will be marked by the council.

The vacancy has been advertised for the required period and if no-one comes forward to meet the requirements for an election to be held, we will be able to start the process of co-option to fill the vacancy. We are waiting to be informed by NWBC of the outcome.

744 Next meetings

The next meetings are scheduled for Tuesday 4th May starting at 6.00pm and will again be conducted via Zoom. The May Annual meeting will be first to elect the Chair/Vice Chair, then the Annual Parish meeting for the electorate, followed by a reduced agenda Parish meeting to include Accounts. Details will be put on the website nearer the time. These have been brought forward due to no update in time for the meeting on Government legislation to allow Zoom meetings to continue past 6/5/21.

745 Accounts for payment

It was proposed by Councillor H Phillips and seconded by Councillor Margaret Moss and agreed:
RESOLVED: That the accounts listed below be approved for payment and the relevant contribution to the pension scheme would be paid by bank transfer. All amounts are recorded exclusive of VAT.

Administration Costs – April 2021	£1,172.32
Broxap Ltd – 2 new litter bins	£624.90
Payments made from Covid-Kingsbury Good Neighbours Fund)	£219.00
WALC Annual Subscription	£1,059.00

Bank Balances – 30th April 2021 Current A/c - £8,003.83 Reserve Account - £37,744.48

Signed _____ **Dated** _____