



Kingsbury Parish Council

Kingsbury Parish Council Minutes

of meeting held at 6:45pm, **Wednesday 22nd April 2026** at Jubilee Community Centre.

Present Councillors: Cllrs J Thomas, I Thomas, H Phillips, A Phillips, O Phillips, A Jenns, J Given, V Barker, M Wilson

Apologies: Received and accepted, Cllrs D Bates, M Moss

Minute Taker: R Lillico, Clerk

Notes	Action
Before starting the meeting, Cllr J Thomas paid respects to Mr Brian Moss, a recently deceased previous councillor and resident of the parish. A one-minute silence was held by all in attendance.	
<u>652. Public Participation</u> One member of the public participated in the meeting.	
<u>653. Police Matters</u> No representative of the police attended this meeting and no matters for the police were raised by Councillors. Cllr A Phillips noted that anti-social behaviour in Wood End had reduced although there is still a lot of activity on motor bikes around the village.	
<u>654. Apologies</u> As noted, above. Cllr I Thomas left the meeting after the Finance Committee reports due to feeling unwell.	
<u>655. Declaration of Personal and Prejudicial Interests</u> All Declarations of Personal and Prejudice Interests as follows: • Councillors J Thomas and I Thomas declared a personal interest in any minutes relating to HS2. • Councillors I Thomas and J Thomas declared a personal interest in any minutes relating to the Special Management Zone in North Warwickshire • Councillor J Thomas declared a personal interest in any minutes concerning Bodymoor Heath Victory Hall Committee and Piccadilly Community Centre. • Councillor I Thomas declared a personal interest in any minutes concerning Piccadilly Community Association. • Councillor A Phillips declared a personal interest in any issues relating to Wood End Village Hall and Hurley Primary School. • Councillor A Jenns declared a personal interest in any issues relating to NWBC. • Councillor D Bates declared a personal interest in any issues relating to NWBC. • Councillor H Phillips declared a personal interest in any issues relating to NWBC. • Councillor O Phillips declared a personal interest in any issues relating to NWBC and Wood End Village Hall. • Councillor M Wilson declared a personal interest in any issues relating to The Royal Oak, Kingsbury.	



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With specific reference to the items on the Agenda, Cllrs A Phillips O Phillips and the Clerk noted interest in the Grant application from Hurley Primary PTA. Cllr J Given noted interest in the Grant Application from HCA.

656. To Receive and Approve Minutes

The minutes of the meetings of **Parish Council Meeting** held on Wednesday 18th March 2026 were received & approved as a correct record.

Proposed by Cllr V Barker and **Seconded** by Cllr A Jenns. All Councillors in **Favour**. – Minutes signed by Cllr J Thomas.

657. Matters Arising from Previous Minutes:

Item 295 and 380:

Bin Dexter Lane & Mill Crescent: Clerk reported that WCC had been given until 30/04/26 to raise any objections to the placing of the bins. Following this date KPC would assume permission.

Clerk

Ref 350: HS2 Report: Cllr I Thomas noted that there is little to report as no meeting held over the last month.

Cllr I Thomas

Ref 432. Parish Matters:

- Damaged signs: Cllr SJ Green reported that the signs had been replaced and were now on the left side of the road.

Resolved

Ref 529. Parish Matters:

- Noisy railway line – Clerk read the response received from Network Rail “Our maintenance protection co-ordinator as advised that this doesn't seem like an area that requires severe curve lubrication etc. However, he will be consulting with the regional freight manager on this. If it determined that higher than acceptable noise limit is being exceeded, corrective or remedial work will be planned to address this, and to take place as soon as practicable.”
- Lorries outside of scrapyards – Cllr M Wilson reported a lorry parked up along the roadside as he last drove past.
- Piccadilly parking areas – The works have been done although Cllr SJ Green has received many complaints; he had attended the site with Highways and reported issues.

Closed

To monitor

To monitor

Ref 565. Parish Matters:

- Yellow lines, Kingsbury – These lines have been painted although not completed due to cars parked in the way. The remainder will be completed in due course.
- Dropped Kerbs, Mill Crescent – No update this month
- Flattened Bollards – Clerk noted last month that Highways had confirmed a job has been raised for this. This month has seen no update.
- Trees along Coventry Rd– no update this month. Trenches on Cornforth – Clerk noted last month that Highways had confirmed a job has been raised for this. This month has seen no update.

To monitor

Cllr SJ Green

To monitor

To monitor



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Ref 581. Parish Matters: • Broken slabs, Pear Tree Ave – NWBC have consulted with residents and will update KPC on future actions. • Defib by shops in Kingsbury – Clerk noted that the Defib company previously used have been in direct contact with the owners of the local shop about placing a defib here. • Speeding, Kingsbury Road – Cllr SJ Green noted that policies are in review for 20mph limits outside schools, once this is in place, a 20mph limit can be applied for. For now, only advisory limits can be set. Cllr SJ Green is also pushing for better signage.	Clerk Closed Cllr SJ Green
Ref 599. Parish Matters: • Fencing around meadow – no update this month. • Football goals – Cllr J Given and Cllr O Phillips will liaise to complete.	Clerk Closed
Ref 618. Parish Matters: • Potholes on Wood St and Boulters Lane, Wood End – both have been fixed temporarily but are in need of filling again. • Wood End sign – Cllr SJ Green will chase this up. • Pruning of Concrete path in the rec - reported • Grit bins in Mill Crescent and Edge Hill – permission requested, see Ref 295. • Black Path – Cllr J Given thanked Cllr SJ Green for his assistance and asked why STW were not being held to account by Highways. Cllr SJ Green noted there had been several issues with STW. • Bus Shelter – Cllr SJ Green was not in attendance to provide update • Trinity road resurfacing – reported	Clerk Cllr SJ Green Clerk Clerk To monitor Cllr SJ Green Clerk
Ref 634. Parish Matters • Water Stop Tap, Coventry rd, Kingsbury – Still marked up for repairs but not yet completed.	To monitor
Ref 649. Parish Matters • Pear Tree Ave potholes – reported. • Email addresses on website – these have been added. • Wood around MOD Ground – no update this month.	Clerk Closed To monitor
<u>658. Finance Committee</u> Finance Meeting minutes: All Cllrs confirmed receipt of, and approved, minutes for finance meetings held on 2nd April 2026. Minutes signed by Cllr I Thomas. Quarter 4 Accounts: The 2025/26 Quarter Three accounts were received and accepted. Insurance Renewal: Cllr I Thomas reported that the insurance renewal came through late from Clear and whilst Clerk was on Annual Leave. Therefore, it was required to take out a 14 day extension to the policy costing £48.48. The policy renewal is £1,383.59. It was agreed to review the sums insured and renew provided they are sufficient.	



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Internal Review report: Cllr A Phillips reported that all Pos are present and correlate. She raised a concern that some Accounts for Payment include payments have been made already and that this is not particularly clear. Proposed that 'Accounts for Payment' is split in future in to 2 sections labelled:

1. "Previously paid per Financial Regulations"
2. "Due to be paid"

Proposed by Cllr A Phillips and **Seconded** by Cllr I Thomas. All Councillors in **Favour**.

Internal Audit: Cllr J Thomas confirmed the Internal Audit had taken place on 21st April and overall went very well with Mr Wooliscroft complimenting the parish council. Cllr J Thomas read through the comments made within Mr Wooliscroft's report and noted his invoice was £375 (no VAT). All Cllrs agreed to make payment this month.

659. Kingsbury Parish Recreational Ground:

Play area

Cllr J Thomas confirmed that the funding will cover the net amount and that KPC must pay the VAT element of the new playground, before it can be reclaimed from HMRC. She has been advised that groundworks for the play area will take around 8 weeks and a start date of September could be expected. Cllr H Phillips suggested that Cllr J Thomas open the new play area and Cllrs agreed.

Inspection Reports

Cllr J Thomas advised that Inspection Reports had been emailed to all Cllrs. All Cllr's confirmed receipt.

Working Party

660. Policies & Procedures:

Cllrs confirmed the policies had been received and reviewed in advance of the meeting.

Standing Orders and Financial Regulations will be adopted in the Annual Meeting in May.

The following policies were reviewed and it was agreed to adopt: Disciplinary Policy, Equality and Diversity Policy, Performance Appraisal Policy, Grievance Policy, Grievance Policy Appendix, Financial Reserves Policy, Internet and Email use policy.

Proposed by Cllr H Phillips and **Seconded** by Cllr O Phillips. All Councillors in **Favour**.

661. Planning Applications:

Cllrs discussed planning applications below and had no objections. 2026/0265/FUL

662. Grant Applications:

Hurley Primary PTA: Application for £600; £200 for new book bags for reception children and £400 towards a school trip. It was decided that this grant application should be ACCEPTED in full. **Proposed** by Cllr H Phillips and **Seconded** by Cllr O Phillips. All Councillors in **Favour** to pay £600.

Hurley Community Association: Application for £500 towards the cost of the village annual pantomime. It was decided that this grant application



Hurley Village Hall Management Committee: Application for £250 towards the cost of repairing fire doors damaged by recent vandalism. It was decided that this grant application should be **REJECTED** on the basis that this falls under general maintenance of the hall which the management committee are responsible for. **Proposed** by Cllr O Phillips and **Seconded** by Cllr A Phillips. Cllrs A Jenns and J Given **Abstained** from the vote.

It was discussed that the Hurley Community Association and Hurley Village Hall Management Committee should work together to ensure that they are able to become self-sufficient. Grants should be given where there is a specific community benefit and not to fund the repairs of the hall. However, it was agreed that the village hall is important to the local area and Kingsbury Parish Council should take action in any event that it fails to stay open.

The clerk provided the following (as per Accounts for Payment Document 21st April 2026).

Date	Supplier	Purchase Order Number	Invoice	Amount
11/03/26	ID Mobile	DD	N/A	£8.00
31/03/26	WCAVA	KPC/2026-27/001	6112	£3.90
01/04/26	WALC	KPC/2026-27/002	1741	£1,081.00
14/04/26	Clear Councils	KPC/2026-27/003	LCO02850	£48.48
14/04/26	NWBC	KPC/2026-27/004	640159827	£60.00
31/03/26	Piccadilly Comm. Assoc	KPC/2026-27/005	2026/08	£30.00
30/04/26	R Lillico - Salary	KPC/2026-27/006	N/A	
30/04/26	R Lillico - Expenses	KPC/2026-27/007	N/A	£35.18
30/04/26	HMRC	KPC/2026-27/008	N/A	£248.85
INCOME				
13/03/26	Interest - March			£55.68
31/03/26	Grant - NWBC			£8,365.05

Current Account	£4,023.99
Reserve Account	£79,201.28

No correspondence to discuss.



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665. Parish Matters:

- Cllr J Thomas read an email regarding the ambulance service automatically taking patients in B78 postcodes to Good Hope Hospital rather than George Eliot. From now on, residents will need to tell the service the surgery they are registered with to ensure the correct hospital is chose.
- Cllr A Jenns reported that the Kingsbury village sign had been knocked over in a car accident. It was determined that the insurance provider for the vehicle involved should repair this.
- Cllr A Jenns noted that the pavement across from the chip shop in Kingsbury had been churned up by heavy good vehicles.
- Cllr H Phillips asked the Chair if she knew when photos of the community awards would be available.
- Cllr J Given reported that the yellow lines near the post office, Hurley and the speed bumps along the main road need repainting. Cllr SJ Green will follow up.
- Cllr J Given also asked Cllr SJ Green to meet him in Hurley around school drop off/pick up time to assess any traffic and parking measures possible.

Clerk to report

666. Confidential Items

No confidential matters were raised this month.

667. Meeting Closed

The meeting closed at 21.07.

Cllr M Wilson gave apologies for the May meeting.

Next meetings

Annual Parish Meeting & Annual Parish Council Meeting	Weds 20 th May 2026 6pm Start	Victory Hall, Bodymoor Heath
Meetings start at 7.00pm. (Public questions are taken at the start of a meeting (6.45pm) for 10 minutes and not minuted)		

Signed _____ Dated _____