

Kingsbury Parish Council Minutes

Meeting of Kingsbury Parish Council held on **Wednesday, 18th March 2020**, at Bodymoor Heath Victory Hall, Bodymoor Heath.

Present: Councillors: Chair A Jenns, J Thomas, B Moss, I Thomas, M Moss and V Barker

Apologies: Received and accepted from Councillors A Lewis, C Ayasamy, H Phillips, J Whitby and A Simpson

Clerk: S Humphries

Police: PCSO J Owen

573 Declarations of Personal and Prejudicial Interests

- Councillors B Moss and A Jenns declared a personal interest in any Borough Council issues.
- Councillors J Thomas, A Jenns, and I Thomas declared a personal interest in any minutes relating to HS2.
- Councillors I Thomas and J Thomas declared a personal interest in any minutes relating to the Special Management Zone in North Warwickshire.
- Councillor J Thomas declared a personal interest in any minutes concerning Bodymoor Heath Victory Hall Committee and Piccadilly Community Centre.
- Councillor I Thomas declared a personal interest in any minutes concerning the Oil Depots and Piccadilly Community Association.
- Councillor A Jenns declared a personal interest in any minutes concerning WCC.

574 Public Questions

No public questions were raised.

575 Minutes to be Approved

It was proposed by Cllr J Thomas and seconded by Cllr I Thomas and agreed:

RESOLVED: That the minutes of the Council meeting held on 12th February 2020 are approved as a true record.

576 HS2 (557)

Councillors have not had acknowledgement of a letter sent to HS2 complaints department regarding the proposed changes for Kingsbury Road Main Compound (formerly Kingsbury Road Railhead site). HS2 have now denied receipt of the letter in the post and have been sent this again with the complaint. They are now looking into the matter.

577 War Memorials for Parish (558)

All five benches and bin have now been fitted. Thank you to Kingsbury and Cliff residents group for the donation towards the Kingsbury bin and fitting.

578 Planning Applications/Information

The following Applications were brought to Councillors attention and discussed.

- **PAP/2019/0427** – Notification of Appeal Land adjacent the Lodge, Tamworth Road , Cliff – Change of use of land to equestrian land and use as a single pitch gypsy sitewith day room, installation of septic tank and relocation of the access. Councillors to attend on 28/4/2020 at 10am at NWBC offices.
- **PAP/2020/0127** – 28 Delves Crescent, Wood End – Conversion of dwelling to 2 flats.
- **PAP/2020/0108** – The Cottage, Bodymoor Heath Lane – Demolition of existing house, kennels and out building and replacement with 4 bedroom detached house.

579 Correspondence

The Clerk reported on the following items of correspondence at the meeting. If any further information is required please contact the Clerk (details on the website):-

- Temporary road closure of Boulters Lane 16-23/3/2020 for mains work.
- NWBC Street Naming – New development in Wood End, 1 to 12 (consecutive) Brookfields Close, Wood End, Atherstone, CV9 2RZ and 43A & 43B Boulters Lane, Wood End, Atherstone, CV9 2QE.
- Middleton Hall Trust request to attend a parish meeting. To be asked to send information electronically due to corona virus.
- Warwickshire Community Safety Survey forwarded to Councillors.
- Kingsbury and Cliff Residents Association to cancel plans for May Day Fun Day due to corona virus restrictions.
- Notice of temporary overnight closure of A4097 from 8pm-6am on 30/3/20 – 03/4/20 near Blackgreaves Lane to safely fell large trees.
- WALC e-mail asking for comments on the decline of bus services in rural areas.
- WALC e-learning course on covid-19 for councillors/clerks.
- Complaint re traffic management on Coventry Road submitted to STWA.
- HSBC UK British Cycling National Championships Time Trial hosted by WCC/NWBC starting and finishing at Atherstone on 18/6/20.
- WRCC Rural Village Hall survey sent to Councillors to pass on.
- North Warwickshire West Safer Neighbourhood Team Newsletter March 2020.
- NALC Government consultation on dormant assets.
- Car in ditch Bodymoor Heath has now been removed and Highways have said no damage to the highway.
- Tree causing concern Bodymoor Heath has been checked by Forestry and is safe. Councillor J Thomas asked if the Clerk could confirm that they had checked the roots lifting the road.
- WALC Members newsletter March 2020.
- FTTP broadband now live in parts of Sorrel Drive, Maple Drive and Elder Close.
- Campaign for the local electricity bill supported by NALC.
- New Engagement and Outreach Officer for Healthwatch Warwickshire.
- Clerks and Councils Direct March issue.
- WCC - Temporary closure of Hurley Lane 19-25th March for footway reconstruction.
- WCC – Temporary closure of Coton Road, Nether Whitacre/Lea Marston, Station Road, Whitacre Heath/Shustoke/Nether Whitacre to vehicular traffic between the junction of the A4097 and Blythe Road for carriageway patching/associated works from 23-31st March 2020.

580 Councillors Parish Matters raised previously (562/564)

The following responses/updates have been received from the relevant authorities:

- **Path opposite 2 Elm Tree Close** – This may now come under Taylor Wimpey North Midlands. They have asked their adoption manager to check this path out for us.
- **Heanley Lane by Hurley School flooded up to the church** – WCC Flood Risk team are aware and will look into when resources allow.
- **Graveyards are almost full can we find out whose responsibility it is to take over NWBC or Parish** – Awaiting information from NWBC.
- **Land behind Chemist Kingsbury to be cleared** – Followed up with NWBC.
- **When will car park be re-lined in Kingsbury as houses finished?** – Followed up with NWBC.
- **Slabs uneven at back of flats Jubilee Court leading to garages** – NWBC has dealt with.

581 Neighbourhood Plan (563)

The Clerk will arrange to have some meetings with members of local parish councils to find out how they found the process. This will be followed up when the corona crisis allows, as Councillors would prefer to speak to other Councils in person.

582 Tame Valley Flooding Forum (565)

Councillor J Thomas reported back to Councillors following a Flood Management Meeting on 17/1/20. Templates have been produced to record flood incidents in each parish to allow for a log to be created. Further meetings are planned but subject to Government guidance due to coronavirus.

583 North Warwickshire Parish Councils Area Committee (566)

It was requested that we send a representative to the above meetings. It was agreed that the current Chair/Vice Chair should attend and report back to the parish council meeting. Councillor M Moss updated the meeting and the minutes can be sent to all Councillors once they are approved. The next NWAC meeting is planned to be at the council offices on June 10th at 7.30pm.

584 Request for Grant from Hurley Community Association (567)

Councillor A Simpson had provided the costs involved in refurbishing the kitchen at the village hall via e-mail. This was discussed in detail but Councillors were under the impression that any grant applied for (not just parish council grants) should relate to work that has not started or been completed. As this work had been completed and paid for then it was not possible to give a grant on this occasion.

585 Parish Council Document - Risk Assessment (568)

The Clerk to price up options for a fireproof storage box or something similar for ancient documents/hard drives etc.

586 Councillors Parish Matters raised February 2020 (571)

The following have been reported to the relevant authorities or are for information:

- **Fly tipping Wood End (possible MOD land)** – Checking with MOD to see if their land
- **Dumped tyres by bus stop Wood End** – Reported
- **Sign for Piccadilly Community Centre twisted and bent** – Reported to Highways/NWBC
- **Damaged fence Trinity Road, Piccadilly** – Network Rail-Incident 200326-000293
- **Flooding problems at bottom of Piccadilly** – Councillor A Jenns will follow up progress on this with WCC. Councillor I Thomas did report that the temporary repair seems to have helped but the brook level needs clearing at the back of Texaco.
- **Tyre left by post box Mill Crescent** – Now removed
- **Parking problems behind shops and bus lay by in Kingsbury** – Reported to police
- **Overgrown brambles Tamworth Road Kingsbury** – Reported to WCC Highways
- **Proposed bus shelter for Hurley** – It was agreed that we need to be sure that this would be supported by the public before any expenditure was incurred. We require an exact location with a photograph of the site to be able to see who owns the land. If the landowner has no objection we need to ask residents for their thoughts to ensure it will be welcomed and then planning permission will be required.
- **Stroke Consultation No Bus to get from Coventry to Kingsbury** – Councillor J Thomas has reported this to the relevant body.

587 Parish Council Insurance Renewal information

Came and Company had carried out a review on our behalf of insurance companies based on our updated requirements. There were three companies to choose from and also a three year option to keep the price down. This was discussed and it was proposed by Councillor B Moss and seconded by Councillor M Moss and agreed:

RESOLVED: To accept the recommended quote (Ecclesiastical) for 3 years, £1,101.06 per year.

588 Delegated Powers due to Corona Virus

Due to the ongoing corona virus outbreak Councillors discussed delegating further powers to the Clerk to be able to deal with items that may arise due to the suspension of future meetings. The Council's standing orders will cover some of the items needed. Any measures taken can be reversed when needed. It is expected that legislation will become available from Government in the near future to clarify the position on meetings and audit deadlines.

The options were discussed at length and it was proposed by Councillor A Jenns and seconded by Councillor J Thomas and agreed:

- Planning Applications can be commented on by the Clerk following liaison with other Councillors.
- The Clerk can make payments to cover emergency repairs and regular payments in consultation with the Chair and Vice Chair. Options were discussed as to how this could be achieved with our current bank processes. The Clerk will contact the bank for further information.
- Future meeting options will be looked into and guidance from Government will be taken into account to ensure any decisions taken are legal. This may be through e-mails or on-line meetings.

RESOLVED: That the above mentioned points are delegated to the Clerk to help keep essential business going while the country is dealing with the Corona Virus Health Care crisis. Any future Government guidance will be adhered to.

589 Community Fund

Councillor A Jenns gave some details about a NWBC Community Fund that will be soon inviting applications to help with projects in each parish. A Kingsbury Parish Council noticeboard that could also have room for NWBC and Kingsbury and Cliff Residents Group notices has already been put forward as an idea. The Clerk was asked to get permission to place the noticeboard on the wall by the Jubilee Court Shops to ensure it would not be a problem before the application forms come out. Other possible ideas were discussed for when the fund becomes available.

590 Councillors Parish Matters raised March 2020

The following have been reported to the relevant authorities or are for information:

- Solution needed for access to outdoor gym equipment in Kingsbury through muddy gateway – Councillor B Moss
- Parking in Mill Crescent on bend – Councillor A Jenns. Reported to PCSO J Owen at meeting.
- Heanley Lane, Hurley request for a weight restriction due to lorries using the lane as a short cut. Can we write to WCC? – Councillor A Jenns
- Volunteer groups and Covid-19 help in villages – Councillor A Jenns
- Can double yellow lines be extended outside Pear Tree Surgery? – Councillor J Thomas

591 Next Meeting Date

The next meeting scheduled for April 22nd was discussed. Further information on the May meeting will follow as there are legal guidelines regarding the timing of this meeting and we will be guided by Government.

It was proposed by Councillor I Thomas and seconded by Councillor M Moss and agreed:

RESOLVED: That the April meeting be cancelled due to the Corona Virus outbreak and further guidance on future meetings will be awaited from Government.

592 Accounts for payment (where accounts include VAT this will be claimed back)

It was proposed by Councillor J Thomas and seconded by Councillor B Moss and agreed:

RESOLVED: That the accounts listed below be approved for payment and the relevant contribution to the pension scheme would be paid by bank transfer.

Administration Costs – March	£1,070.95
Bodymoor Heath Victory Hall – hire of room	£20.00
NWBC – Grounds Maintenance final payment to March 2020	£707.71
PJ Collins – fitting of WW1 benches and bin	£960.00
Inland Revenue final quarter 2019/2020	£557.17
Came and Company - Insurance	£1,101.06

Bank Balances **31st March 2020**

Current A/c	£3,567.63
Reserve Account	£12,254.13

Signed _____

Dated _____