

Kingsbury Parish Council Minutes

Meeting of Kingsbury Parish Council held on **Wednesday, 20th January 2021**, via 'Zoom' video media due to the Covid-19 pandemic.

Present: Councillors: Chair A Jenns, J Thomas, I Thomas, B Moss, M Moss, V Barker, C Ayasamy, H Phillips, J Whitby and A Simpson

Apologies: Received and accepted from Councillor A Lewis

Clerk: S Humphries

665 Declarations of Personal and Prejudicial Interests

- Councillors B Moss, H Phillips and A Jenns declared a personal interest in any Borough Council issues.
- Councillor H Phillips declared a personal interest in any minutes concerning Warwickshire CAVA Local Management Committee.
- Councillor A Simpson declared a personal interest in any minutes concerning Hurley Community Association.
- Councillor J Whitby declared a personal interest in any minutes concerning Wood End Working Men's Club.
- Councillors J Thomas, A Jenns, I Thomas, and C Ayasamy declared a personal interest in any minutes relating to HS2.
- Councillors I Thomas and J Thomas declared a personal interest in any minutes relating to the Special Management Zone in North Warwickshire.
- Councillor J Thomas declared a personal interest in any minutes concerning Bodymoor Heath Victory Hall Committee and Piccadilly Community Centre.
- Councillor I Thomas declared a personal interest in any minutes concerning the Oil Depots and Piccadilly Community Association.
- Councillor A Jenns declared a personal interest in any minutes concerning WCC.
- Councillor C Ayasamy declared a personal interest in any minutes relating to Kingsbury and Cliff residents group.
- Councillor H Phillips declared an interest in any minute relating to Woodlands Community Centre.

666 Public Questions

No members of the public joined the meeting online.

667 Minutes to be Approved

It was proposed by Cllr B Moss and seconded by Cllr M Moss and agreed:

RESOLVED: That the minutes of the Council meeting held via Zoom on 18th November 2020 are approved as a true record.

668 HS2 (652)

There are now regular works notifications coming from HS2 which are put on our website/noticeboard for information as they affect traffic in our local area.

The Chair temporarily asked the Clerk to pause the recording of the meeting for a confidential item to be discussed. If there had been any public present they would have been temporarily excluded.

RESOLVED: That under Section 100A of the Local Government Act 1972, in view of the special nature of business to be transacted, it is advisable to temporarily exclude the public from the meeting as there would be disclosure to them of exempt information under paragraph 1 and 11 of Part 1 of schedule 12A of the said Act. Special reason being - Information provided by a Government department/organisation on terms that forbid disclosure to the public.

669 Proposed Hurley Bus Shelter (656)

The Clerk was contacted by WCC today to rearrange the site meeting for 1st February at 1pm. We also have to complete and submit a Vehicle Access application form, which cannot be done until the site meeting has taken place. We can only order the shelter, which could take up to eight weeks to be delivered, once the above measures have all been signed off by Road Safety and Highways.

670 Kingsbury Parish Website (657)

The new parish website was officially launched on 30/11/21 and is still a work in progress. We need to build on local information to add to the site. Local community groups have been contacted and a Facebook and Twitter link are on the website and are gaining hits and views. The website address is www.kingsbury-pc.gov.uk

671 Planning Applications/Information

The following Applications/comments were brought to Councillors attention.

- **PAP/2019/0490 – Lucky Tails Alpaca Farm, Dexter Lane** – Notification of appeal for erection of permanent dwelling rural workers dwelling –revised submission. Hearing 14/1/21
- **PAP/2020/0505 and PAP/2020/0506 – New House Farm, Hurley – Demolition of existing agricultural buildings and conversion of stables and barns to form 3 dwellings and listed building consent.**

672 Correspondence

- Councillors to send any further completed Declarations of Interest forms to the Clerk to be put on the new website. It is Councillors responsibility to complete a new form if there are any changes in circumstances.
- A traffic accident in August demolished our bus shelter in Kingsbury. The insurance company have paid out for the new shelter and are now trying to claim back our excess payment.
- Census.gov.uk have job opportunities on a temporary basis and are recruiting from 1/1/21 to 28/2/21. Information on website news page.
- Abbey offices who clean our bus shelters will only invoice every six months going forward.
- NWBC are refurbishing Piccadilly play area this year and are consulting on the options. See website and facebook and NWBC for more information.
- LGA revised Model Code of Conduct for Local Government. NWBC to review and issue further update on whether we need to adopt it.
- Councillors invited to attend NW Neighbourhood Watch meetings if interested.
- New WCC pension online reporting system called i-connect. The Clerk has completed the signing on information to record all returns from January 2020.
- Letter received from Ministry of Housing, Communities and Local Government in answer to our request regarding funding to Churches. It appears that we are still not advised to contribute directly to Churches. The response has been forwarded to WALC for comments.
- The Co-ordinator of “Time Banking” will attend the February meeting to explain to Councillors how the trial works.

673 New litter/dog bin for Hurley (659)

The bin will be ordered when it has been confirmed about the bin for our recreation ground as it will save money to order the two together.

674 Councillors Parish Matters raised previously in 2020 (639/662)

The following responses/updates have been received from the relevant authorities:

- **Path opposite 2 Elm Tree Close** – Taylor Wimpey North Midlands have now made arrangements for the footway to be looked at by one of their landscaping contractors and will report back with any work needed. It was raised by a resident whether there could be some new planting once the tree has been removed This was discussed and Councillors asked the Clerk to get permission and thoughts on this from Taylor Wimpey.

- **Piccadilly - fence railway side gives access to track** – County Highways and Network Rail deny ownership/responsibility of this area. The Clerk will contact them further now she has some photos of the problem. Waiting for further updates.
- **Parking still bad outside and around Water Park** - Tickets have been issued by police but the only vehicles they can possibly deal with are those causing unnecessary obstruction and on occasion those who park on the junction. Councillor Jenns had been in touch with the County and the Police regarding parking. It is encouraged to report this on the police website, “Operation Snap” where members of the public can report and submit digital photos and footage showing potential traffic offences via a secure online form.
- **Anti-social behaviour on Wood End Village Hall car park** – The police have confirmed that the camera is still located here and that targeted patrols are undertaken to curb any forms of anti-social behaviour. The public are encouraged to report any items at the time they occur.
- **Heanley Lane parking blocking drives by school – white lines needed** – County Highways have stated that it is down to the property owner to contact chnorth@warwickshire.gov.uk and request “access protection marking” but this is a chargeable service.
- **Trinity Road house vegetation growing over the path** – Photos taken and forwarded to highways to determine if any action is required.
- **Off road bikers a nuisance at Cliff** – The police have reported that some section 59 notices have been issued to riders although the nuisance bikes continue to cause issues to residents and the police as it is a difficult problem to police, but is being actively dealt with.
- **Barlow Court street lamps covered by tree growth** – Some progress has been made to cut back the lower branches but the high branches still affect the lamps. To be followed up.

675 Recording and filming of Council meetings

The Parish Council’s protocol for filming and recording of meetings was sent to Councillors to read prior to the meeting, as it required amending due to the current need for “Zoom” online meetings. The changes were discussed and Councillors agreed that the online meeting joining reference would be obtained by request from the Clerk. The e-mail and phone contact details would be clearly on the agenda. It was proposed by Councillor H Phillips and seconded by Councillor M Moss and agreed: **RESOLVED: That the amendments to the protocol for filming and recording of Council meetings be accepted.**

676 Grit Bins

WCC have contacted us regarding their register of grit bins. The grit bin on Coventry Road by the White Swan has no lid and is on a main gritting route, so they propose to remove this after this winter, unless the parish council wishes to replace it. As it gets used as a litter bin Councillors agreed with WCC suggestion to remove it.

Their records also show that there should be a grit bin in Church Lane but it is no longer there. Councillors were asked if they wanted to purchase a new bin for Church Lane as it is a narrow road and on an incline. Councillor M Moss suggested the best place would be by the turn into St Peters Place. It was proposed by Councillor M Moss and seconded by Councillor B Moss and agreed:-

RESOLVED: That a new grit bin be purchased for Church Lane (subject to approval by WCC) and that WCC would remove the old damaged grit bin on Coventry Road after the winter months.

677 Suggested Improvements/Work required - Parish Recreation Ground

As part of the papers to be discussed in the minute regarding the precept and budget for next year, there is a list of proposed jobs for improvements and repairs to the parish recreation ground. Some of the items were due to recommendations on our play area inspection reports that we should keep an eye on and others were items raised by members of the public and ideas to enhance the site.

Quotes have been received to be able to cost the work. The quotes included a solution for the muddy areas at the entrances to the park, a new litter bin, replacing of the wet pour around the toddler swings,

signs for the site, bulbs to be planted, new tyres for the cableway and a new seat, backboard for the goal area. Further suggestions involved more toddler equipment and another bench. The approximate cost to complete all these improvements would be around £12,600.

As it would take a very long time for the parish to fund all this themselves, we will be applying to the NWBC Councillors Community Fund for some help towards this.

It was proposed by Councillor A Jenns and Seconded by Councillor I Thomas and agreed:

RESOLVED: That the proposal for works to improve the recreation ground be accepted and that an application to the NWBC Councillors Community Fund would be made for help towards the costs.

678 Proposal-Christmas tree for next year – Parish Council & local groups to work together

The local Kingsbury Good Neighbours Group put a potted Christmas Tree in front of the Jubilee Court shops this year (with permission from NWBC) and invited the community to write a message and hang it on the tree. This proved very popular and it was thought that it may be a good idea for all local groups to get together and perhaps plant a tree for the future to be decorated at Christmas in all villages, with the parish council funding the trees.

This will be discussed further with the groups and information gained as to the best time to plant etc.

679 Unitary Authorities and Devolution of Services

Councillors are worried about proposals to change the way local government works in Warwickshire. The plan put forward by WCC is for North Warwickshire and the other four district/borough councils to be abolished and replaced by a single Council covering the whole of the county and run from Warwick. Areas in the North of the county and smaller towns and villages are less easily served by a single large council.

Councillors think that the local people should be consulted before any major decisions are made and to keep up to date on any further information we will leave this item on the minutes each month.

680 Council Taxbase and Precept requirements for 2021/2022

Councillors considered a report provided by the Clerk, based on current expenditure and estimated out-turn for 2021/2022. Councillors discussed this at length and after careful consideration decided that with the expenditure required for the forthcoming year, that the precept should be raised slightly.

At this time of year when looking at future expenditure Councillors are asked to provide suggestions of any work they would like to see placed in the budget going forward. As well as the items in minute 677/678 it was suggested by Councillor H Phillips that a 'projects pot' be set up to set money aside for any future projects that may crop up such as funding improvements for other play areas. Planters were also discussed in particular by the WW1 memorial bench and bin by Trinity Road and by Jubilee Court. The Clerk will finalise a proposed budget for 2021/2022 based on the discussions at the meeting and known expenditure.

It was proposed by Councillor H Phillips and seconded by Councillor I Thomas and agreed by all:-

RESOLVED: That the expenditure budget be approved for the year 2021/2022, and that the precept levy on North Warwickshire Borough Council would be £36,020. (An increase of £1,049 on last year due to rising costs for work and to cover the projects the Council have put forward).

681 Councillors Parish Matters raised January 2021

The following have been reported to the relevant authorities or are for information:

- Parking issues for residents on the private Old Kingsbury Hall Road. Can the owner put up notices? – Councillor A Jenns.
- Fire engine couldn't get up Church Lane for an incident due to parked cars – Councillors A Jenns/Councillor M Moss.
- When will the litter bin be replaced by Mill Crescent bus shelter? – Councillor B Moss

- Repeated temporary pot hole repairs in Mill Crescent. Are there any plans for permanent repairs? – Councillor M Moss.
- Excessive dog mess around the streets and posters that may address the issue – Councillors J Whitby/A Jenns

682 2021 Meeting Dates/Next Meeting

Councillors received a list of proposed meeting dates for 2021. These were agreed and noted, but we reserve the right to change if circumstances require it.

The next meeting scheduled for 10th February at 6.30pm will again be conducted via Zoom. Details will be put on the website nearer the time. Advice is still not to hold our usual meetings in village halls due to the pandemic.

683 Accounts for payment

It was proposed by Councillor B Moss and seconded by Councillor A Simpson and agreed:

RESOLVED: That the accounts listed below be approved for payment and the relevant contribution to the pension scheme would be paid by bank transfer.

All amounts are recorded exclusive of VAT.

Administration Costs – December 2020/January 2021	£2,281.26
NWBC Grounds Maintenance	£600.90
NWBC Play Inspection report	£44.95
GW Shelter Ltd (replacement bus shelter Kingsbury)	£4,999.00
Kincell Ltd – new website/e-mail costs	£809.00
Kingsbury History Society annual subscription 2021	£20.00
HM Revenue and Customs Oct –Dec 2020	£439.08
Payments made from funds held for Kingsbury Volunteers	£674.02
Income received for Kingsbury Volunteers	£1,000.00
Insurance company - received for bus shelter damaged in traffic accident	£4,919.00

Bank Balances

31st January 2021

Current A/c - £14,429.98
Reserve Account - £19,734.15

Signed _____

Dated _____