Kingsbury Parish Council Minutes

Meeting of Kingsbury Parish Council held on **Wednesday, 12th February 2020**, at Piccadilly Community Centre, Piccadilly.

Present: Councillors: Chair A Jenns, J Thomas, B Moss, I Thomas, C Ayasamy, A Simpson, M Moss, J Whitby and H Phillips
Apologies: Received and accepted from Councillors A Lewis and V Barker
Clerk: S Humphries
Public: 1 member of the public

554 Declarations of Personal and Prejudicial Interests

- Councillors H Phillips and A Jenns declared a personal interest in any Borough Council issues.
- Councillor H Phillips declared a personal interest in any minutes concerning Warwickshire CAVA Local Management Committee.
- Councillor A Simpson declared a personal interest in any minutes concerning Hurley Community Association.
- Councillor J Whitby declared a personal interest in any minutes concerning Wood End Working Men's Club.
- Councillors J Thomas, A Jenns, I Thomas, and C Ayasamy declared a personal interest in any minutes relating to HS2.
- Councillors I Thomas and J Thomas declared a personal interest in any minutes relating to the Special Management Zone in North Warwickshire.
- Councillor J Thomas declared a personal interest in any minutes concerning Bodymoor Heath Victory Hall Committee and Piccadilly Community Centre.
- Councillor I Thomas declared a personal interest in any minutes concerning the Oil Depots and Piccadilly Community Association.
- Councillor A Jenns declared a personal interest in any minutes concerning WCC.
- Councillor C Ayasamy declared a personal interest in any minutes relating to Kingsbury and Cliff residents group.
- Councillor H Phillips declared an interest in any minute relating to Woodlands Community Centre.

555 Public Questions

No public questions were raised.

556 Minutes to be Approved

It was proposed by Cllr M Moss and seconded by Cllr C Ayasamy and agreed:
RESOLVED: That the minutes of the Council meeting held on 15th January 2020 are approved as a true record.

557 HS2 (543)

Councillors have not had acknowledgement of a letter sent to HS2 complaints department regarding the proposed changes for Kingsbury Road Main Compound (formerly Kingsbury Road Railhead site). The Clerk was asked to contact HS2.

Councillors J and I Thomas sent Councillors a presentation from the SMZ meeting and also some HS2 Common Design Elements for information.

The government has recently announced that HS2 will go ahead to deliver essential North-South connectivity, greater capacity and shorter journey times, with construction for Phase 1 from London to the West Midlands set to begin in April.

557 HS2 continued

S17 planning notices by HS2 can now be commented on. It was proposed by Cllr A Jenns and seconded by Councillor B Moss and agreed that:

RESOLVED: Councillor J Thomas was designated by Kingsbury Parish Council to comment on their behalf at any Special Management Zone meetings.

558 War Memorials for Parish (544)

The Clerk has further spoken to the contractor who was hoping to fit the bin last week while working in the area. This will be followed up again to get a date for the work as it still is not fitted.

Residents of Wood End have expressed an interest in raising money to get a WW1 litter bin to go by the Wood End bench as in Kingsbury. As this is to replace a NWBC bin the Clerk has contacted the Borough who has agreed to process the order for this when funds are raised or available.

559 Planning Applications/Information

The following Applications were brought to Councillors attention and discussed.

- **PAP/2020/0006** – Edge Hill House – new dwelling relocated, 2 double garages, 1 single garage.
- **PAP/2020/0015** – 161 Tamworth Road Kingsbury – Erection of two 2 bedroom semi-detached properties.
- **PAP/2020/0018** – Fox Barn Bodymoor Green Farm Estate – Single storey extension and alterations (approved PAP/2019/0149). Change of use to extend the curtilage to include the single storey extension and extension to the access road to create parking and turning space.

560 Budget and proposed expenditure (546)

The area cleared by the new fence in our recreation ground is now completed. Councillor C Ayasamy asked if we could look into getting some topsoil to enable planting. The Clerk has been given two reports on the best way to plant in this area from WCC Forestry and NWBC Grounds Maintenance teams. Both did not recommend top soil due to the cost and amount needed but suggested bulbs that flower at different times of the year.

NWBC Grounds Maintenance Quote was received for 2020/2021 with an option for a fixed two tear price. The quote has only gone up by a small percentage from last year and NWBC are always quick to help in case of emergency problems. They cover a range of items for us all over the parish and it was proposed by Councillor C Ayasamy and seconded by Councillor M Moss and agreed:

RESOLVED: That the quote for grounds maintenance be accepted for a two year period.

561 Correspondence

The Clerk reported on the following items of correspondence at the meeting. If any further information is required please contact the Clerk (details on the website):-

- Royal Garden Party 2020. Councillor J Thomas has been successful in the draw to attend.
- WALC newsletter
- VELO Route 21/6/20 – leaflet drop to inform residents from 10/2/20
- Missing lamp post Bodymoor Heath – WCC lighting will add to program of works.
- Sunken tarmac around gully Coventry Road Kingsbury. Reported to WCC Highways.
- Notes from North Warks Community Partnership meeting – forwarded to Councillors
- Coleshill Poetry evening 11.3.2020 at Coleshill Library 7.30pm
- NWAC meeting 7.30pm 26.2.2020 Committee Room NWBC
- Warwickshire History Journal and information
- LCR Winter magazine
- Macmillan Cancer Support event 2.5.2020 7pm at The Castle Hotel Tamworth
- Healthwatch Warwickshire new Engagement and Outreach Officer
- Parish Council Insurance Pre renewal information

561 Correspondence continued

- Leaflets to give out about the IndieGo minibus dial a ride from WCC
- Street Naming NWBC – 1-12 Brookfield Close and 43A and 43B Boulters Lane, Wood End.

562 Councillors Parish Matters raised previously in 2019 (548)

The following responses/updates have been received from the relevant authorities:

- **Path opposite 2 Elm Tree Close** – The Clerk will write to Mclean Homes as we believe they are still responsible for the path.
- **Watery Lane problems** – NWBC say they haven't cleared any ditches in this area and have forwarded to Highways who have confirmed that this is not public highway.
- **Wood Street by numbers 9 and 11 road is cracking up/holes** – WCC Highways have arranged for pot holes in the carriageway to be filled and the road added to future works for carriageway surfacing.
- **Flooding problems at bottom of Piccadilly** – Councillor A Jenns updated the meeting following WCC visiting the site on 16.1.20. Councillor I Thomas says the temporary repair seems to have helped but the brook level needs clearing at the back of Texaco.
- **Speeding around Piccadilly dangerous, can the 30mph speed sign be removed?** – Traffic and Safety explained the size and type of sign and the enforceability implications. They have also said that they were surprised that a 20mph sign was not suggested at the time but can only suggest contacting the County Councillor as it may be looked at as part of a delegated budget.
- **Heanley Lane by Hurley School flooded up to the church** – Reported to Highways
- **Graveyards are almost full can we find out whose responsibility it is to take over NWBC or Parish** – Passed onto NWBC for some information.

563 Neighbourhood Plan (549)

A representative from the Borough Council came to the meeting to outline how this would work with our parish consisting of lots of separate villages. They answered questions and shared some other plans to give Councillors an idea of the process. The Clerk will arrange to have some meetings with members of local parish councils to find out how they found the process. It was proposed by Councillor I Thomas and seconded by Councillor M Moss and agreed:

RESOLVED: That Kingsbury Parish Council would investigate further to be able to decide on whether to go ahead with a Neighbourhood Plan.

564 Councillors Parish Matters raised January 2020 (551)

The following have been reported to the relevant authorities or are for information:

- **Path between both entrances to Mill Crescent needs resurfacing** – WCC have said that this will need to go on the future works list which could take a long time, however, an assessment for defects to intervention levels can be carried out in the meantime.
- **Tree uprooted in winds needs removing Tamworth Road, Kingsbury** – Now removed.
- **Vegetation needs removing by Royal Oak** – The Manager has confirmed this is to be done.
- **Land behind Chemist Kingsbury to be cleared** – Reported to NWBC.
- **Pot holes on Piccadilly Way by Shell Offices** – WCC have said this regularly pot holes due to heavy vehicles and will be put on the future works list and inspected in the meantime in case any repairs are urgent.
- **When will car park be re-lined in Kingsbury as houses finished?** – Reported to NWBC.
- **Six lorries queueing by EMR on 6/1/20 causing a problem with vision** – EMR confirmed that there were staffing problems this day but they still put personnel out to ease the situation.
- **Lack of buses to Atherstone from Hurley and surrounding villages –** Responses to concerns have been received from WCC and the Cabinet Portfolio Holder for Transport and Planning explaining the measures taken to inform passengers. Councillors were not happy with the comments
- **Slabs uneven at back of flats Jubilee Court leading to garages** – Reported to NWBC.

565 Tame Valley Flooding Forum

Councillors I Thomas, J Thomas and A Jenns will attend a Flood Management Meeting on 17/1/20 and report back to the next meeting.

566 North Warwickshire Parish Councils Area Committee

It was requested that we send a representative to the above meetings. It was agreed that the current Chair/Vice Chair should attend and report back to the parish council meeting.

567 Request for Grant from Hurley Community Association

Councillor A Simpson would provide the relevant paperwork to be discussed at the next meeting

568 Review Parish Council Documents

- **Social Media Policy** – This was reviewed and the only change made was to update the WALC guidance date referred to in the policy.
- **Risk Assessment** – This was also reviewed and the Clerk is to look into a fireproof storage box for ancient documents/hard drives etc. Report at next meeting.
- **Standing Orders** – There is no statutory requirement of when to review standing orders but it was decided to do this following an election. However, this does not mean that any changes cannot be agreed if needed or if a change is proposed and if two thirds of Councillors agree a change then this can be made.
- **ICO** – The Information Commissioner's Office has a model publication scheme re the Freedom of Information Act that replaces our out of date scheme. It was agreed to adopt this.

The documents were discussed and it was proposed by Councillor H Phillips and seconded by Councillor B Moss and agreed:

RESOLVED: That the council adopt the changes made to the above policies/documents.

569 Community Grants Fund

The Clerk had prepared documents following a meeting with the Chair and Vice Chair of a system that would structure the giving of grants by the Council. A sheet detailing the scheme and an application form had been produced and a policy. After much discussion it was proposed by Councillor I Thomas and seconded by Councillor M Moss and agreed:

RESOLVED: That the proposed grant scheme would be initiated for a trial period of twelve months and then reviewed. This would start in April 2020.

570 Councillors Parish Matters raised February 2020

The following have been reported to the relevant authorities or are for information:

- Fly tipping Wood End (possible MOD land) – Councillor H Phillips
- Dumped tyres by bus stop Wood End – Councillor H Phillips
- Sign for Piccadilly Community Centre twisted and bent – Councillor I Thomas
- Damaged fence Trinity Road, Piccadilly – Councillor I Thomas
- The bench removed to replace with the WW1 bench for Wood End was not able to be reused as we had hoped for Wood End recreation ground.
- Can we thank NWBC for quick removal of tyres from Pit Hill? – Councillor I Thomas
- Temporary water repair seems to have worked in Piccadilly but the brook level needs clearing at the back of Texaco – Councillor I Thomas/A Jenns
- Tyre left by post box Mill Crescent – Councillor B Moss
- Parking problems behind shops and bus lay by in Kingsbury – Councillor C Ayasamy
- Overgrown brambles Tamworth Road Kingsbury – Councillor C Ayasamy
- Can we move forward with the proposed bus shelter for Hurley? – Councillor J Whitby. We require an exact location for this with a photograph of the site to be able to see who owns the land and then if they have no objection we need to ask residents for their thoughts to ensure it will be welcomed and then planning permission will be required.
- Stroke Consultation No Bus o get from Coventry to Kingsbury – Councillor J Thomas

571 Next Meeting Date

The next meeting will be on Wednesday 18th March 2020 – Bodymoor Heath Victory Hall.

572 Accounts for payment (where accounts include VAT this will be claimed back)

It was proposed by Councillor H Phillips and seconded by Councillor B Moss and agreed:

RESOLVED: That the accounts listed below be approved for payment and the relevant contribution to the pension scheme would be paid by bank transfer.

Administration Costs – February	£1,129.12
Abbey Park Offices – Bus shelter cleaning	£24.00
Wood end Village Hall – hire of room	£10.00
Piccadilly Community Association – hire of room	£20.00
Warwickshire Local History Society subscription	£20.00

Bank Balances	**29th February 2020**
Current A/c	£7,037.75
Reserve Account	£12,251.98

Signed _____ **Dated _____**