# Kingsbury Parish Council Minutes

Meeting of Kingsbury Parish Council held on **Wednesday, 14th July 2021**, at Kingsbury Community and Youth Centre, Kingsbury (observing covid safety measures as detailed in the risk assessment for holding a face to face meeting).

**Present: Councillors:** Chair M Moss. A Jenns, J Thomas, I Thomas, B Moss, V Barker, C Ayasamy, H Phillips, and A Simpson
**Apologies:** Received and accepted from Councillor J Whitby
**Clerk:** S Humphries
**Members of the Public:** Two
**Candidates for Co-option position**: Two

## 758 Declarations of Personal and Prejudicial Interests

- Councillors B Moss, H Phillips and A Jenns declared a personal interest in any Borough Council issues.
- Councillor H Phillips declared a personal interest in any minutes concerning Warwickshire CAVA Local Management Committee.
- Councillor A Simpson declared a personal interest in any minutes concerning Hurley Community Association.
- Councillors J Thomas, A Jenns, I Thomas, and C Ayasamy declared a personal interest in any minutes relating to HS2.
- Councillors I Thomas and J Thomas declared a personal interest in any minutes relating to the Special Management Zone in North Warwickshire.
- Councillor J Thomas declared a personal interest in any minutes concerning Bodymoor Heath Victory Hall Committee and Piccadilly Community Centre.
- Councillor I Thomas declared a personal interest in any minutes concerning Piccadilly Community Association.
- Councillor A Jenns declared a personal interest in any minutes concerning WCC.
- Councillor C Ayasamy declared a personal interest in any minutes relating to Kingsbury and Cliff residents group.
- Councillor H Phillips declared an interest in any minute relating to Woodlands Community Centre.

## 759 Public Questions

The following questions were raised by members of the public:

- **A request for a defibrillator for the Mill Crescent end of the village of Kingsbury** – It was agreed that they were a valuable asset, but it was suggested that it should be looked into for all the villages of the parish to have a second defibrillator, not just one. Due to the cost of purchasing a defibrillator, cabinet, fitting and ongoing costs with pads and batteries, we would have to look into funding and build into future budgets.
- **Concerns that car parking charges being brought in by NWBC for Pear Tree Car Park in Kingsbury will seriously damage users of the Community Centre and local shops –** This was discussed at length and agreed by Councillors that an objection/response would be sent to NWBC by the deadline, detailing all the points raised by residents and Councillors.

## 760 Minutes to be Approved

It was proposed by Cllr B Moss and seconded by Cllr A Jenns and agreed:
**RESOLVED: That the minutes of the Council meetings held via Zoom on 4th May 2021 are approved as a true record.**

**761 Co-option of Member for the Parish of Kingsbury (Wood End) (756)**

The vacancy had been advertised for the required period and no-one had come forward to meet the requirements for an election to be held, so we were able to start the process of co-option to fill the vacancy. Two applications were received and forwarded to all Councillors prior to the meeting. Both applicants were invited to say a few words and then a vote was carried out. The elected member was declared as Emma Steel. She then signed the declaration of office and joined the meeting.

**762 HS2 (727)**

There is an online questionnaire regarding the Birmingham and Fazeley Canal Viaduct, key design element which closes on 23/7/21.
There will be a large impact on and around Kingsbury in August due to the overbridge and works on the A4097. The old Bed and Breakfast building is being knocked down also.

**763 New Hurley Bus Shelter (728)**

All the required permissions have now been sent and received back. The shelter was fitted on 12th July with the exception of the seat which will follow shortly. The timetable and bus stop flag have been requested and the insurance company informed.

**764 Councillors/Public Parish Matters raised previously (725/729/740/742)**

The following responses/updates have been received from the relevant authorities:

- **Path opposite 2 Elm Tree Close** – Taylor Wimpey North Midlands have now made arrangements for the footway to be looked at by one of their landscaping contractors. This has been followed up for the previous 2 meetings, but still no further updates received.
- **Piccadilly - fence railway side gives access to track** – WCC Bridges department have confirmed that they have had no feedback from DB Schenker Rail Uk Ltd. They will keep trying to get a response and report back when they have information.
- **With regard to the improvements at Mill roundabout, will any new signage include directions for all HGVs, to avoid them entering the village? -** Councillor A Jenns reported that a meeting was due with highways and new line markings were a possibility, however the original funding available may have been reduced.
- **Due to high levels of pedestrian traffic using the steps to access the Water Park, would it be possible to create a hard surface leading from the private road to the steps? -** The Clerk has received a response back from the owner of the hall and WCC but neither define the exact boundaries. Land registry would need to be contacted to see if they can confirm.
- **Bromage path running from Range Way flooded** – Cllr Jenns has discussed what can be done with Highways. We are advised to follow up with Highways for further feedback.

**765 Improvements/Work required - Parish Recreation Ground (732)**

The Clerk explained which jobs had been completed and what will be followed up next. She will continue to work through the agreed list of improvements to the recreation ground and report back to Councillors as the jobs progress. The sign for the recreation ground would include a bit of the history of the site as well as the contact information. To be agreed by all before ordering.
A detailed report of expenditure will be provided for the September meeting.

**766 Proposal - Village Christmas trees (733)**

NWBC have discussed with several colleagues, who seem happy for the villages to have a tree on site, but concerns were raised regarding planting a permanent tree and a temporary tree was suggested. No further updates have been received.

**767 Unitary Authorities and Devolution of Services (734)**

Councillor A Jenns had no further information to update Councillors with at the time of the meeting.

**768 Planning Applications/Information**

The following Applications were brought to Councillors attention.

- **PAP/2021/0356 105 Mill Crescent, Kingsbury – Erection of detached 3 bedroom dwelling with integral garage and associated parking.** Objections were raised due to traffic safety around a very busy junction. A statement will be sent to NWBC Planning Control.
- **PAP/2021/011 Appeal 125 Tamworth Road, Wood End – erection of 2 bed bungalow with vehicle access.**
- **PAP/2021/0221 – Lucky Tails Alpaca Farm, Alterations to access and formation of parking area and yard.** Councillors in favour of on-site parking.
- **PAP/2021/0222 – Lucky Tails Alpaca Farm, Siting of timber cabin to replace mobile home to provide seasonal rural workers accommodation.**

**769 Security of Parish Recreation Ground (754)**

Councillor I Thomas reported that he had managed to get further keys cut for the new lock on the gate. We will ensure that NWBC have keys to get in to mow the grass.
The costs and types of height restrictor available are being looked into to add further security.

**770 Kingsbury Parish Policies/Procedures (753)**

The working group are in the process of updating and ensuring we have the necessary policies and procedures in place. The following updates were reported/discussed:

- **Code of Conduct –** Advice from WALC is to wait for the local authority Standards Committee to agree their version and then it can be looked at to be adopted by the Parish Council. No further information/update received from NWBC.
- **Delegation of Powers –** This will be reviewed when necessary.
- **Procedure and contacts in case of problems at parish recreation ground –** This will be added to the list of policies/procedures to be produced.
- **Risk Assessment Play Area –** Cllr Jean Thomas asked if we had a risk assessment for our recreation ground. Although the necessary checks are carried out to comply with our insurance they are not written into a RA. To be added to the list of policies/procedures.
- **Grievance and Disciplinary Policy –** These are on the list to be looked at and it was decided that they should be two separate policies.

**771 Update Budget details for 2021/2022**

Councillors were given the budget update figures for the current year. The Clerk explained that due to recent projects now being completed we needed to monitor expenditure going forward more closely. The Clerk will update the figures against actual expenditure for the September meeting. It was discussed and proposed by Councillor I Thomas and seconded by Councillor B Moss and agreed:
**RESOLVED: The budget paper be accepted and placed on the website and will be monitored on a regular basis.**

**772 Correspondence**

For any further information on the items below please contact the Clerk, details on website.

- Request from resident to attend a parish meeting sent via MPs office. Not able to attend this meeting so will arrange as soon as is practical.
- Kingsbury Community and Youth Centre, Pear Tree Avenue, Kingsbury B78 2LG recently registered on Royal Mail for their own postal address.
- NWBC new development in Wood End confirmed as 1-4 Oakwood, Wood End.
- Defibrillator pads will expire for the Piccadilly and Hurley units in the next couple of months.
- The Insurance company have confirmed the excess payment has now been repaid following completion of the claim re the accident which demolished the Kingsbury Bus Shelter.
- Healthwatch Warwickshire is conducting a survey on diabetes-what people find challenging.
- Parking issues on Kingsbury Link are being monitored by the police.

- Fire Service to speak at the next parish council meeting. This is to brief Councillors on their activities and plans in and around the parish.
- Road Safety Partners are conducting a survey on School Parking – send results by 30/7/21.
- A5/M42 combined maintenance work. Sign up for a weekly traffic management bulletin by subscribing to the mailing list noreplyA5WMids@highwaysengland.co.uk
- Resident request for some measures to slow traffic down through Kingsbury, especially Trinity Road. WCC have responded to the initial request by saying that due to lack of available funding and the fact that the evidence relating to Trinity Road it is not currently identified as a priority site. The Parish Council supported the proposal, but unfortunately do not hold funds for road traffic funding projects.
- Offer of an old grit bin if it could be used around the parish. WCC will only site grit bins on their verges if the area meets the criteria for a grit bin. Councillors suggested that EMR might be able to make use of it.
- Request for a dog bin by Elm Tree Close, Kingsbury. NWBC passed to us as they don't install bins on the highway. This would have to be added to a list for when funds become available.

**773 Councillors Parish Matters raised June/July 2021**

The following are for information or will be followed up with the relevant authorities:

- Hurley and Kingsbury Surgeries have a new phone system installed and they are looking to start face to face appointments – Councillor J Thomas
- Hurley Fun Day is 28th August – more details will be on our website – Councillor A Simpson
- Dead trees left in collector road, Kingsbury – Councillor C Ayasamy. Now removed.
- Would a long grass patch on our recreation ground encourage insects? – Councillor A Jenns
- Overgrown land Chestnut Close end in gulley pathway from Sycamore – Councillor A Jenns
- Path behind Ralph Crescent and path from Tamworth Road up past old library needs clearing. Weedkiller has not worked – Councillor A Jenns and M Moss
- Area either side of old Taxi rank needs a clear up but it is where bulbs have been planted – Councillor M Moss
- Can we follow up why lamp has not been working since being installed in Bodymoor Heath? – Councillor J Thomas. Chased up with WCC Street Lighting.
- Bus timetable is covered by overgrowth on Coventry Road – Councillor M Moss. WCC highways have passed onto NWBC to clear.
- Damaged bench Hurley – Councillor B Moss. This is being looked into to see if repairable.
- Plant a tree for the Queen's Platinum Jubilee in 2022 – Councillor C Ayasamy/J Thomas

**774 Next meetings**

No meeting in August. The next meeting will be 15th September at Kingsbury Community and Youth Centre again, due to other venues being booked or unavailable.

**775 Accounts for payment**

It was proposed by Councillor A Jenns and seconded by Councillor B Moss and agreed:

**RESOLVED: That the accounts listed below be approved for payment and the relevant contribution to pension scheme would be paid by bank transfer. Amounts recorded exc of VAT.**

| | |
|---|---|
| Administration Costs – June/July 2021 | £2,306.18 |
| Payments made from Covid-Kingsbury Good Neighbours Fund) | £170.00 |
| Kingsbury Community Centre hire of hall | £25.00 |
| Zoom subscription | £87.71 |
| HMRC quarterly charges | £431.81 |
| Lock for recreation ground | £33.29 |

**Bank Balances – 31st July 2021** Current A/c - £2,876.63 Reserve Account - £37,745.58

**Signed** _____ **Dated** _____