

Kingsbury Parish Council Minutes

Meeting of Kingsbury Parish Council held on **Thursday 29th June 2023**, at Bodymoor Heath Victory Hall.

Present Councillors: J Thomas, M Moss, I Thomas, A Phillips, H Phillips, V Barker, A Jenns, D Bates and J Given

Apologies: Received and accepted from Councillor C Ayasamy and O Phillips.

Clerk: S Gommersall

158 Declarations of Personal and Prejudicial Interests

- Councillors J Thomas and I Thomas declared a personal interest in any minutes relating to HS2.
- Councillors I Thomas and J Thomas declared a personal interest in any minutes relating to the Special Management Zone in North Warwickshire.
- Councillor J Thomas declared a personal interest in any minutes concerning Bodymoor Heath Victory Hall Committee and Piccadilly Community Centre.
- Councillor I Thomas declared a personal interest in any minutes concerning Piccadilly Community Association.
- Councillor A Phillips declared a personal interest in any issues relating to Woodend Village Hall and Hurley Primary School.
- Councillor A Jenns declared a personal interest in any issues relating to NWBC and WCC.
- Councillor D Bates declared a personal interest in any issues relating to NWBC.
- Councillor H Phillips declared a personal interest in any issues relating to NWBC.
- Councillor J Given declared a personal interest in any issues relating to Hurley Community Association.
- Councillor J Given declared he is the stepfather of the clerk.
- Councillor O Phillips declared a personal interest in any issues relating to NWBC and Woodend Village Hall.

159 Public Questions

There were no questions raised by members of the public.

160 Minutes to be Approved

It was proposed by Cllr V Barker and seconded by Cllr D Bates and agreed:

RESOLVED: That the minutes of the Council meeting held on 18th May 2023 be approved as a true record.

It was proposed by Cllr I Thomas and seconded by Cllr V Barker and agreed:

RESOLVED: That the minutes of the Council AGM meeting held on 18th May 2023 be approved as a true record.

161 HS2 (973)

Cllr I Thomas and Cllr J Thomas reported no new update. Road closures are put on social media by the clerk.

162 Improvements/Work required - Parish Recreation Ground

Cllr M Moss reported that signs made for the recreational ground with KPC logo on will be difficult due to the logo quality. Cllr M Moss will report back with a quote for signs without logos on.

Swings were taken away from the recreational ground for maintenance work without KPC being informed. Clerk to find out what work is being carried out and to keep KPC informed next time.

Cllr I Thomas proposed to have the tower panel replaced due to damage, this was seconded by Cllr D Bates and agreed by all.

Cllr J Thomas and Cllr A Phillips are awaiting more information on funding for trees in the recreational ground.

163 Unitary Authorities and Devolution of Services (975)

No new updates.

164 Kingsbury Parish Policies/Procedures/ Working Parties

Working Party Terms of Reference- Cllr I Thomas proposed and Cllr A Jenns seconded and all agreed to adopt this policy with the amendments of Cllr J Given to be added and the review date amended to 29/6/23 (next election).

Risk Assessment- Confirmed that clerk has fireproof box for hard drive and fireproof case for laptop along with fireproof cabinet at home. This will be added to the Risk Assessment and with alterations it was proposed by Cllr J Thomas and seconded by Cllr J Given and agreed by all to accept.

Cllr A Phillips proposed that files can be stored on the cloud rather than an actual device.

Cllrs agreed to look at this in the future.

Cllr I Thomas proposed that a policies and procedures meeting should take place in the near future to agree on dates for reviewal for each one. This was seconded by Cllr A Jenns and agreed by all.

165 Kingsbury TADC – Fire Service Training Centre, Bodymoor Heath (977)

No further update.

166 Climate Change (978)

No Further update.

167 Councillors Parish Matters raised previously

The following responses/updates have been received from the relevant authorities:

- **Piccadilly - fence railway side gives access to track** – Fence has still not been removed. Clerk will chase to find out dates.
- **Bodymoor Heath Bridge damage** – The Canal River Trust has confirmed that the repairs to the retaining wall are programmed between March 2023-April 2024 ref 913880. They are monitoring the bridge for movement.
- **Footpath alongside Kingsbury Theatre/Royal Oak needs strimming** – Clerk awaiting response from landlord.
- **Street light removed Bodymoor Heath** – Street lighting have confirmed they are waiting on a permit to fit temporary traffic lights so the light can be installed.
- **Disabled markings on car park rear of Jubilee Court faded** – Cllr A Jenns has confirmed after meeting that these legally need to be repainted.
- **Footpath to water park still muddy** – It is Issue Number A11 031 Footpath No T117. Paths have confirmed that the Rangers of the Water Park are currently prioritising closed bridges and this will be looked at after.
- **Jubilee Court walkway under arch is uneven** – NWBC confirmed work to address the uneven footpath is scheduled.
- **Hurley ‘Black Path’ needs cutting back as very overgrown** – Cllr J Given confirmed that long grass has been strimmed but no other work. Councillors seem to

think the tidying and cutting back of the bushes has been included in the contract before. Clerk to look through old contracts and documents to find out why this has been taken off. Cllr A Phillips proposed that as a Plan B, Clerk should get quotes for the works to be carried out. This was seconded by Cllr D Bates and agreed by all councillors except I Thomas. Cllr I Thomas against.

- **Cllr C Ayasamy reported the stinging nettles by church** in Kingsbury opposite the bungalows. Also, parking is becoming a problem. Reported to NWBC but waiting on confirmation of exact area.
- **Dog waste bin has gone missing in Woodend** from by the school. Clerk reported to council.
- **Residents of Hurley would like a Bin on Dexter Lane.** Clerk to get quotes. This will be put on KPC wish list.
- Cllr J Given would like to know if Hurley Village Hall could be maintained by KPC like the recreational ground. Cllr J Thomas confirmed CISWO are looking into this and will come back. KPC are custodian trustees to Wood End Village Hall.
- Cllr A Phillips and Cllr O Phillips reported the dangerous crossing in Woodend from the bungalows to the co-op. Pictures have been sent over.

168 Planning Applications/Information

PAP/2023/0188- Land at, Tamworth Road, Dosthill- Outline planning application with full details of access (with matters reserved for landscape, scale, layout and appearance) for development comprising up to 23,000sqm (GEA) for flexible Use Class E(g)(ii), E(g)(iii), B2 and/or B8 with associated car parking and works (Cross boundary application Tamworth BC reference 0163/2023)

PAP/2023/0196- 7, Holly Drive, Hurley, CV9 2JY- Demolition of rear conservatory and erection of single storey rear extension.

PAP/2023/0213- 215, Hurley Common, Hurley- Residential development of 1 No. 1.5 storey detached dwelling with associated parking.

PAP/2023/0222- 67, Tamworth Road, Kingsbury, Tamworth, B78 2HH- Proposed loft conversion and single storey rear extension.

169 Correspondence

For any further information on the items below please contact the Clerk, details on website.

- Reduce, Reuse, Recycle posters handed to Councillors to display in the notice boards and village halls.
- Letter of objection sent from KPC with regards to PAP/2023/0191- A Single gypsy dwelling at The Willows in Cliff.

170 Highways Items/WCC Councillor Jenn's Delegated budget (982)

These items would be funded from a delegated budget held by Cllr A Jenn's through WCC:

- **Bench – Mill Crescent** – Cllr A Jenns waiting on ordering the bench.

171 Planter for Kingsbury

No New update.

172 Parish Emergency Plans

Updated plans will be brought to the Council Meeting in the next few months.

173 Finance Committee update – Internal Audit

Internal audit report- The Clerk presented the internal audit report to all councillors.

It was proposed by Cllr I Thomas and seconded by Cllr M Moss that the report is all fine and accepted.

Cllr I Thomas proposed that each contract KPC have should be reviewed and quotes should be reviewed to get the best deal.

Cllr I Thomas proposed that KPC accept the amount of £210 plus VAT for the external audit from Moore Ltd, this was seconded by Cllr M Moss and agreed by all.

Cllr I Thomas proposed to discuss KPC budget and how many years this should cover to be discussed at the Finance Committee meeting and then brought back to the council. This was seconded by Cllr V Barker and agreed by all.

174 Councillors Parish Matters raised

The following are for information or will be followed up with the relevant authorities:

- Cllr J Thomas proposed that a HR group is put together for Clerks' appraisals with Chair and Vice Chair included. Cllrs A Phillips and V Berker will join this group. This was seconded by Cllr I Thomas and agreed by all.
- Cllr M Moss reported a tree in South View in desperate need of pruning. Clerk will report this.
- Cllr A Jenns passed around posters for notice Boards from the Dementia Group.
- Cllr D Bates confirmed that herself and Cllr A Jenns produce a Kingsbury Newsletter each month which is available for viewing on the Parish website. Any Parish matters can also be added onto this.
- Cllr V Barker reported the windows of the flats above the shops are not being cleaned in Kingsbury. Clerk will report this.
- Cllr V Barker reported that the notice board in the Doctors at Kingsbury needs clearing out. Clerk will report this.
- Cllrs reported that the trucks at Tamworth Road, Islington Farm are constantly holding traffic up waiting to go in. Clerk will report.
- Cllr I Thomas reported that the drains in Piccadilly are blocked and need clearing as recent heavy rain has caused flooding. Clerk will report.
- Cllr J Given reported that Hurley residents have been complaining of the buses not turning up and not even being informed of this. Cllr J Given will be holding a meeting every second month for the residents of Hurley so he can bring any concerns to the Council meetings.
- Cllr A Jenns advised that the County Council may be going into a Combined Authority, a consultation will be coming up soon.

175 Clerks review

Contract of employment was proposed by Cllr I Thomas and seconded by Cllr V Barker and all agreed.

176 Grant Requests

No Grant requests.

177 Neighbourhood Plan

Cllr J Thomas will arrange a meeting to discuss how to move forwards with this. Funding can be applied for and forming a working party could be an option. Cllr J Thomas proposed that the Chair and Vice Chair should be on this planning meeting. This was agreed by all.

178 Next meetings

The next Council meeting will be on 20th July 2023 a Piccadilly Community Centre, Piccadilly. Meeting date amended due to councillor absence. Agreed by all.

Finance committee meeting- to be held at ~ Piccadilly Community Centre on the 12th July at 6.30.

179 Accounts

Clerk presented a summary of the year 2022-2023 accounts and welcomed councillors' questions.

It was proposed by Cllr I Thomas and seconded by Cllr H Phillips that the financial statement was agreed.

Cllr I Thomas proposed that Clerk can spend up to £100 on office supplies before bringing to council. All agreed.

180 Accounts for payment

It was proposed by Cllr I Thomas and seconded by Cllr H Phillips and agreed:

RESOLVED: That the accounts listed below be approved for payment and the relevant contribution to the pension scheme would be paid by bank transfer. Amounts recorded include VAT.

It was proposed by Cllr M Moss and seconded by Cllr V Barker to move over £2000 from the reserve account to the current account to cover bills. Agreed by all.

CURRENT ACC	TRANSACTION	PAID IN	PAID OUT	BALANCE
30 June 2023	ANIFEED AUDIT	-	£360.00	£2,503.83
30 June 2023	WALC SUBS 2020104	-	£1,233.00	£2,863.83
30 June 2023	PICCADILLY C ASSOC	-	£10.00	£4,096.83
30 June 2023	ADMIN	-	£412.14	£4,106.83
30 June 2023	EXPENSES	-	£48.05	£4,518.97
30 June 2023	INTERNET TRAINING	-	£25.00	£4,567.02
30 June 2023	CAVA	-	£3.30	£4,592.02
30 June 2023	EXPENSES	-	£474.00	£4,595.32
30 June 2023	FROM A/C 29451515	£2,000.00	-	£5,069.32
13 June 2023	ID MOBILE LIMITED	-	£8.00	£3,069.32
2 June 2023	BHIB- INSURANCE	-	£50.55	£3,077.32

RESERVE ACC	TRANSACTION	PAID IN	PAID OUT	BALANCE
30 June 2023	TO A/C 00411779	-	£2,000.00	£46,781.14
30 June 2023	30JUN GRS 29451515	£46.06	-	£48,781.14

Bank Balances – 30th June 2023

Current Account: £2503.83

Reserve Account: £46781.14

Signed _____ Dated _____