

Kingsbury Parish Council Minutes

Meeting of Kingsbury Parish Council held on **Wednesday, 26th October 2022**, at Bodymoor Heath Victory Hall, Bodymoor Heath.

Present: Councillors: Chair J Thomas, V Barker, J Whitby, C Ayasamy, A Jenns, H Phillips, E Steel and I Thomas

Apologies: Noted from Councillors B Moss, M Moss and A Simpson

Clerk: S Humphries

Police: PCSO D R Smith 6360

1 Declarations of Personal and Prejudicial Interests

- Councillors H Phillips and A Jenns declared a personal interest in any Borough Council issues.
- Councillor H Phillips declared a personal interest in any minutes concerning Warwickshire CAVA Local Management Committee.
- Councillor J Whitby declared a personal interest in any minutes concerning Wood End Working Men's Club.
- Councillors J Thomas, A Jenns, I Thomas, and C Ayasamy declared a personal interest in any minutes relating to HS2.
- Councillors I Thomas and J Thomas declared a personal interest in any minutes relating to the Special Management Zone in North Warwickshire.
- Councillor J Thomas declared a personal interest in any minutes concerning Bodymoor Heath Victory Hall Committee and Piccadilly Community Centre.
- Councillor I Thomas declared a personal interest in any minutes concerning Piccadilly Community Association.
- Councillor A Jenns declared a personal interest in any minutes concerning WCC.
- Councillor C Ayasamy declared a personal interest in any minutes relating to Kingsbury and Cliff residents group.
- Councillor H Phillips declared an interest in any minute relating to Woodlands Community Centre.

2 Public Questions

There were no questions raised by members of the public.

3 Minutes to be Approved

It was proposed by Cllr C Ayasamy and seconded by Cllr V Barker and agreed:

RESOLVED: That the minutes of the Council meeting held on 27th September 2022 be approved as a true record.

4 HS2 (973)

Members of The Special Management Zone group were updated by HS2 on the latest developments which will be shared with the parish when allowed. The M42 junction 9-10 will again be closed (as last year) from Christmas Eve until New Years Day, due to the Marston Box being fitted. The next meeting will be on 16/11/22.

Councillor J Thomas confirmed with HS2 that they would be invited to a parish meeting in the new year to follow up the latest progress and comply with the engagement plan.

There has been a change of date for HS2 works on A446 – Coleshill and traffic management will be in place A446 and Watton Lane from 7am -7pm from 7/11/22-16/12/22.

5 Improvements/Work required - Parish Recreation Ground (974)

Unfortunately the latest play area report states damage to the seat again after only a few weeks of being fitted. The Clerk was asked to see if there were any alternatives that would be more vandal proof, as the cost to replace is over £500 and this is the second time that it has been damaged and replaced. Councillor I Thomas suggested that if it had to be removed that a sign would be attached to explain that this is due to vandalism. We are still awaiting a reply from HACS.

6 Unitary Authorities and Devolution of Services (975)

Councillor A Jenns reported that he had no new information to update Councillors.

7 Kingsbury Parish Policies/Procedures Update (976)

- **Standing Orders** – The Clerk has checked these and they do mention committees following the formation of the Finance Committee, so no changes need to be made. A copy will be forwarded to all Councillors to keep for reference.
- Updating and formation of any new policies required is ongoing. These will be sent via the Policies and Procedures working party before being brought to Parish Council to agree/adopt.

8 Kingsbury TADC – Fire Service Training Centre, Bodymoor Heath (977)

Councillor Jenns has contacted TADC again and is waiting for a response re use of the room/a visit.

9 Climate Change (978)

There were no updates or information to report this month.

10 Councillors Parish Matters raised previously (979/987)

The following responses/updates have been received from the relevant authorities:

- **Piccadilly - fence railway side gives access to track** – The MPs office has now escalated their enquiry. They will inform us of any updates when received.
- **Bodymoor Heath Bridge damage** – The Canal River Trust has confirmed that the repairs to the approach retaining wall are programmed, but we do not have a confirmed date.
- **Footpath alongside Kingsbury Theatre/Royal Oak needs strimming** – Reported to WCC and given Ref no 438004883. This has been referred to NWBC and they have been in touch to establish exactly what is required. It was also reported that the fence is damaged in the same area and the Clerk will find out whose responsibility it is to repair.
- **Branch needing attention by 31 Piccadilly Crescent** – Ref no 442010604. Completed now.
- **Street light removed Bodymoor Heath** – WCC lighting section is looking into this and will report back to us. The last they know is that it was reported to Western power Dec 2020 as a dead service. Councillor J Thomas asked if it could be put on the opposite side of the road to avoid being destroyed by vehicles so often.
- **Disabled markings on car park rear of Jubilee Court faded** – Councillor A Jenns and WCC Highways inspected the site and WCC to put a request in for renewal.

11 Planning Applications/Information

The following application was brought to Councillors attention:

- **PAP/2022/0494 – Tameview, Cliff Hall Lane** – Certificate of Lawfulness application. For the proposed erection of single storey outbuilding.

12 Correspondence

For any further information on the items below please contact the Clerk, details on website.

- Invitation from Tamworth and District Civic Society for Chair and guest to attend the service at Tamworth Church on 30/10/22 to commemorate the centenary of the birth of Tamworth's Enigma Code Hero, Able Seaman Colin Grazier GC (1920-42) and remembrance of the 80th anniversary of his death. Chair and Vice Chair will attend.

- Thank you from the Committee for the grant for Bodymoor Victory Hall Skittles evening. It was a success with around 50 people attending.
- PCC presentation from NWCAVA sent to all Councillors for information.
- Pear Tree Avenue closed to traffic on a small section to enable utility works 30/11 – 2/12/22
- Warwickshire Cost of Living Summit – WCC and University of Warwick 25/11/22 1-4pm.
- East Midlands Airport Stage 2 of the airspace modernisation programme. Discussion sessions in early November.
- HS2 requesting feedback on their May 2022 newsletter.

13 Highways Items/WCC Councillor Jenns Delegated budget (982)

These items would be funded from a delegated budget held by Cllr Jenns through WCC:

- **Bench – Mill Crescent** – A bench to be provided when waiting for the bus by the post box Mill Crescent, Kingsbury. WCC will order and fit the bench and agree the position with Councillor A Jenns. This would then need to be added to the parish insurance and we take responsibility for this once it is in place as agreed. No update from WCC to confirm order or a date for fitting.
- **Hurley Bus stop location** – The views of local residents/Councillors and HCA are needed if the request to move the bus stop is to get actioned. Hurley Community Association will discuss but we have had no feedback to date. Councillors discussed this also and it may not be possible to move it for a number of operational reasons.

14 Planter for Kingsbury

Kingsbury and Cliff Residents Group want to purchase a planter by the post box near Ralph Crescent, Kingsbury and would need the parish council to adopt and add to their insurance to comply with WCC Highways permission. The parish are unable to purchase the planter through their accounts but it was discussed that if the group showed us the written permission to site the planter on Highways land that they would then be able to agree.

Councillor C Ayasamy was asked to get the written permissions from Highways for this to proceed.

15 Parish Emergency Plans

All parish councils are being asked for information for an emergency plan. The aim of the plan is to enable parish and town councils to provide effective support to their local community and emergency agencies during a major incident. The Clerk found a previous copy of the plan from 2010 and will forward to Councillors to gather the relevant information for their areas.

16 Finance Committee – Update from Chair

The Chair has costed up for a parish mobile phone/SIM card and laptop etc for the new Clerk who takes over from 1/12/22 as the outgoing Clerk used her own equipment and phone line. The costings were shared and discussed with Councillors and it was proposed by Councillor A Jenns and seconded by Councillor V Barker and agreed:

RESOLVED: That the Chair would go ahead and arrange for these items to be purchased.

The Finance Committee members, the outgoing Clerk and incoming Clerk to arrange a meeting in November to discuss budgets and handover.

17 Internal Auditor for 2023

The Internal auditor we have used for many years has decided to finish and the Clerk asked other local Clerks for suggestions for someone they could recommend to audit our accounts for 2023. The name suggested was contacted and is able to do this for us at an approximate cost of £300. Details were shared with Councillors and it was proposed by Councillor I Thomas and seconded by Councillor H Phillips and agreed:

RESOLVED: That the Clerk would arrange for the Auditor to carry out our Internal Audit for 2022/2023.

18 Councillors Parish Matters raised October 2022 (987)

The following are for information or will be followed up with the relevant authorities:

- White line markings needed in Piccadilly for safety – Councillor I Thomas
- Footpath to water park still muddy – Councillor E Steel requested the reference number to chase if any action is to be taken. It is Issue number A11 031 Footpath No T177.
- The trees are obscuring lighting columns from Pear Tree Avenue, Drs to Trinity Road – Councillor E Steel
- Jubilee Court access from community room to car park needs to be lit and walkway under arch is uneven – Councillor C Ayasamy

19 Grant Request – Wood End Village Hall

A request was received from the Wood End Village Hall Committee to ask for a grant towards a Christmas tree, lights and Christmas market planned for the community. This was discussed and application information shared with Councillors. It was proposed by Councillor I Thomas and seconded by Councillor A Jenns and agreed:

RESOLVED: That a grant of £500.00 be awarded towards the Christmas event subject to sight of the accounts as requested in the application.

20 Next meetings

The next meeting will be at Piccadilly Community Centre on 23rd November 2022.

21 Accounts for payment

It was proposed by Councillor A Jenns and seconded by Councillor C Ayasamy and agreed:

RESOLVED: That the accounts listed below be approved for payment and the relevant contribution to the pension scheme would be paid by bank transfer. Amounts recorded excluding VAT.

Administration Costs – October	£1324.60
Piccadilly Community Centre - Hire of Hall for September meeting	£20.00
WALC Training for Councillors/Clerk	£90.00

Bank Balances – 31st October 2022

Current A/c -	£3,932.75
Reserve Account –	£45,613.31

Signed _____

Dated _____