Kingsbury Parish Council Minutes

Meeting of Kingsbury Parish Council held on **Wednesday 29th November 2023**, at Jubilee Court Communal Room, Kingsbury.
Present Councillors: J Thomas, M Moss, I Thomas, O Phillips, H Phillips, A Jenns, D Bates, J Given, A Phillips and A Wright.
Apologies: Received and accepted from Councillor V Barker.
Clerk: S Gommersall

246 Declarations of Personal and Prejudicial Interests

- Councillors J Thomas and I Thomas declared a personal interest in any minutes relating to HS2.
- Councillors I Thomas and J Thomas declared a personal interest in any minutes relating to the Special Management Zone in North Warwickshire.
- Councillor J Thomas declared a personal interest in any minutes concerning Bodymoor Heath Victory Hall Committee and Piccadilly Community Centre.
- Councillor I Thomas declared a personal interest in any minutes concerning Piccadilly Community Association.
- Councillor A Phillips declared a personal interest in any issues relating to Woodend Village Hall and Hurley Primary School.
- Councillor A Jenns declared a personal interest in any issues relating to NWBC and WCC.
- Councillor D Bates declared a personal interest in any issues relating to NWBC.
- Councillor H Phillips declared a personal interest in any issues relating to NWBC.
- Councillor J Given declared a personal interest in any issues relating to Hurley Community Association.
- Councillor J Given declared he is the stepfather of the clerk.
- Councillor O Phillips declared a personal interest in any issues relating to NWBC and Woodend Village Hall.
- Councillor J Given declared he is chair of HCA who have submitted a grant application.

247 Public Questions

There were no questions raised by members of the public.

248 Remembering Councillor Carole Ayasamy

Chair J Thomas informed the councillors that councillor C Ayasamy had passed away and said a few words. KPC clerk and councillors had one minute of silence in remembrance.

249 Minutes to be Approved

It was proposed by Cllr A Jenns and seconded by Cllr O Phillips and agreed:
RESOLVED: That the minutes of the Council meeting held on 25th October 2023 be approved as a true record.

250 County Highways Presentation

Jeff Morris from the County Highways team attended meeting and gave a presentation about Highways and what they do.

251 HS2 (973)

No new update.

252 Improvements/Work required - Parish Recreation Ground

Councillor M Moss confirmed that she still hasn't had a response from company for recreational ground sign. Councillor J Given offered to make the KPC sign at cost price. IT was proposed by Cllr I Thomas and seconded by Cllr O Phillips and all councillors agreed.
Councillor I Thomas collated quotes and sent to councillors on items being taken away and items being refurbished.
Councillor A Phillips proposed and A Jenns seconded and all agreed to remove ropewalk and make good of the ground, remove the seat from the zip wire and replace the panel on tower and remove roof.
Councillor A Phillips proposed to call an extraordinary meeting after Christmas to discuss the recreational ground going forwards. Agreed by all.
Councillor J Given suggested setting up a sub-committee for recreational ground plans.
Councillor J Thomas advised full council meeting first and maybe set a sub-committee up after.

253 Kingsbury Parish Policies/Procedures/ Working Parties

Delegation to the clerk was adopted during the pandemic but due to meetings taking place again there is now no need for this. Clerk also has a contingency that can be used in an emergency. It was proposed by councillor I Thomas and seconded by O Phillips and agreed to remove clerks delegated powers.
It was also proposed by councillor H Phillips and seconded by D Bates and agreed by all to **remove Chair J Thomas delegated powers**.
Lone working policy- agreed by all.

254 HR and Appraisal Committee

Clerks' appraisal meeting will be held on 15th November 2023 at Wood End Village Hall 7pm.

255 Kingsbury TADC – Fire Service Training Centre, Bodymoor Heath (977)

KPC to confirm meeting dates and book room hire for meeting.

256 Councillors Parish Matters raised previously

The following responses/updates have been received from the relevant authorities:

- **Piccadilly - fence railway side gives access to track** – Confirmed that part of the damaged fence has been removed and the remainder will be removed before the year end.
- **Bodymoor Heath Bridge damage** – The Canal River Trust has confirmed that the repairs to the retaining wall are programmed between March 2023-April 2024 ref 913880. On 18th October 2023 an engineer attended and confirmed there is still no movement. No new update.
- **Footpath to water park still muddy –** It is Issue Number A11 031 Footpath No T117. Paths have confirmed that the Rangers of the Water Park are currently prioritising closed bridges and this will be looked at after. No new update.
- **Jubilee Court walkway under arch is uneven** – This is now complete.
- **Tree in South View in desperate need of pruning.** Reported by clerk ref 535759059. Ivy and brambles growing into neighbours' gardens will be looked at again.
- **Hurley residents have been complaining of the buses not turning up**. Cllrs to collate detailed information on when these events have taken place for clerk to pass on. No new update.

- **Path down edge hill needs cutting back** and leaves cleared from the path as becoming very slippery. This has now been complete but needs doing again. Clerk to report again.
- **Road sign on Trinity Road blocked by trees-** When coming out of Perryman's drive a tree is blocking the road sign on the left. Clerk reported ref FS442012372.
- **Achray site Kingsbury-** pathway is being left in a mess again. County high ways will be visiting site. No new update.
- **Fence at Kingsbury water park-** opposite the new apartments there is a hole in the fence. Reported by clerk and pictures sent to confirm location.
- **Cllr D Bates confirmed residents of Kingsbury would like to sponsor a planter-** Cllr D Bates and A Jenns to speak with highways about where a planter can be placed.
- **Bushes at St Peters place need trimming-** Clerk to request bushes are trimmed right back so that camera views are clear. Clerk chased.
- **Cllr M Moss suggested KPC arrange something to show appreciation for Cllr B Moss after 40 years of service-** Cllr M Moss to feed back in January.
- **Wood End, Wood Street-** Road in need of repair outside number 18. This is now complete.
- **Grit bins need filling-** WCC confirmed that the grit bins have now been filled. Cllr J Given to cross reference WCC list against KPC list of bins.
- **Piccadilly Bridge flooding-**Jeff Morris confirmed he will arrange a meeting with Cllr I Thomas to review.

257 Councillor Parish Matters

- Councillor H Phillips reported a van being broken into at Birchfield Close Wood End. Victims requested that street lights are turned back on during the night. Clerk to send email with request.
- Councillor A Jenns advised that Kingsbury guides would like to use the recreational ground for an easter egg hunt. Advised them to complete form.
- Councillor A Jenns confirmed he needs another councillor to attend the anti-social behaviour meetings. Councillor J Thomas can attend if meetings are AM.
- Councillor O Phillips is currently liaising with the borough about a bin being put down dexter lane Hurley.
- Wood End Village Hall in need of the bushes trimming under the windows and on bench. Clerk to confirm if this is included in the contract.
- Councillor J Given confirmed that 2 new trees have now been planted in Hurley thanks to councillor A Jenns.
- Councillor J Given reported the bushes at Orchard Close Hurley are in a mess and as a result there is now a rat's nest there. Reported by clerk.
- Hurley common will again be closed 4th, 5th and 6th January and shuttle buses will be running. Beeline can also be used.
- Councillor I Thomas reported quad bikes and a land rover have been illegally driving around piccadilly. Councillors will try to take photos of number plate.
- Letter of complaint sent to police from clerk as no report back to KPC regarding video cameras being put in place.
- Councillor A Wright confirmed that bollards will be put in place opposite Wood End co-op to deter the dangerous parking in the near future. He has also asked for double yellow lines to be included in round 2 from smiths street to Sherwood close. Councillors A Phillips and O Phillips suggested putting double yellow lines where the bollards are going too.
- Councillor M Moss reported banging on doors in Kingsbury between 3am-5am.

- Councillor D Bates requested a bin next to the new bench on mill crescent. Clerk to add to wish list.
- Councillor J Thomas reported a huge hole in the road as your turn of trinity road onto piccadilly way. Reported by clerk ref FS 570262222.

258 Planning Applications/Information

- **PAP/2023/0473- Hipsley Farm Cottages, Hipsley Lane, Hurley, Atherstone, CV9 2HR.** Conversion of 8.no units to create 3no. dwellinghouses.
- **PAP/2023/0451- The Rookery, Cliff Hall Lane, Kingsbury, B78 2DR.** Erection of two storey extension.
- **PAP/2023/0467- Building 45 Metres West Of Hipsley Paddock, Hipsley Lane, Hurley.** Certificate of Lawfullness Application for conversion of an agricultural building to create two dwellings, which has been completed for a period in excess of 4 years
- **PAP/2023/0471- Land Adjacent 215, Hurley Common, Hurley.** Residential development of 1No. single storey detached dwelling with associated parking.
- **PAP/2023/0465- 73, Sycamore Road, Kingsbury, Tamworth, B78 2JL.** Demolish existing single storey extension and build two storey extension with single storey orangery.
- **PAP/2023/0476- 2, Sycamore Road, Kingsbury, B78 2JE.** Erection of two storey side/front extension.
- **PAP/2023/0517- Land East Of Kingsbury Youth Club, Pear Tree Avenue, Kingsbury.** Work to sycamore tree protected by a tree preservation order.

All planning applications were accepted and agreed.

259 Correspondence

For any further information on the items below please contact the Clerk, details on website.

- Clerk offered councillors clerks and council direct magazine.
- Clerk offered councillors bus shelter and bench magazine.
- Clerk has received amount for election costs and will be sent invoice.
- NALC PayScale has confirmed and was presented to councillors.

260 Finance Committee update

Councillor I Thomas and clerk have started looking at the budget and will meet before Christmas to discuss.
Election bill has been informally sent to clerk but still awaiting the invoice.

261 Parish Emergency Plans

Updated plans will be brought to the Council Meeting in the next few months.

262 Grant Requests

- **Hurley Community Association-** Grant application sent for £275 towards cost of Christmas decorations to enhance the appeal of planned HCA community events. This was proposed by Cllr O Phillips and seconded by Cllr A Jenns and agreed by all.
- **Kingsbury Royal Oak-** Grant application sent for £300 towards planting a Christmas tree and holding a community Christmas event. This was declined due to the funding criteria specifically being targeted at not-for-profit groups and organisations, deeming the request as being ineligible. This was proposed by councillor H Phillips and seconded by O Phillips. Councillors D Bates, A Jenns and M Moss disagreed.

263 Neighbourhood Plan

To be discussed at January meeting.

264 Next meetings

There will be a finance and a full council meeting in January. Dates to be confirmed.

265 Confidential Item

Councillors updated on clerk's appraisal meeting. A Report was given to the Parish Councillors by the chair. The pay increase was accepted and agreed. IT was proposed by Cllr H Phillips and seconded by Cllr O Phillips.

266 Accounts for payment

It was proposed by Cllr H Phillips and seconded by A Phillips and agreed:

RESOLVED: That the accounts listed below be approved for payment and the relevant contribution to the pension scheme would be paid by bank transfer. Amounts recorded include VAT.

Proposed by Cllr I Thomas and seconded by O Phillips to move £9000 from reserve account to current account.

Councillor I Thomas proposed and O Phillips seconded and all agreed to pay NWBC Election invoice if received in December.

November 2023:

Current account:

30 Nov 2023		PICCADILLY C ASSOC		-£60.00	£10,930.23
30 Nov 2023		CAVA		-£130.71	£10,990.23
30 Nov 2023		hurley community a		-£275.00	£11,120.94
30 Nov 2023		KIMCELL LTD		-£460.80	£11,395.94
30 Nov 2023		S GOMMERSALL		-£756.25	£11,856.74
30 Nov 2023		S GOMMERSALL		-£49.40	£12,612.99
30 Nov 2023		IAN THOMAS		-£47.50	£12,662.39
30 Nov 2023		KIMCELL LTD		-£60.00	£12,709.89
30 Nov 2023		From A/C 29451515	**+£9,000.00**		£12,769.89
13 Nov 2023		ID MOBILE LIMITED		-£8.00	£3,769.89

Reserve account:

30 Nov 2023		To A/C 00411779		-£9,000.00	£51,000.54
30 Nov 2023		30NOV GRS 29451515	**+£71.42**		£60,000.54

Bank Balances – 30th November 2023

Current Account: £10930.23
Reserve Account: £51000.54

December 2023

Current account:

22 Dec 2023	NRTH WARWICKSHIRE	-£5,036.76	£5,086.05
22 Dec 2023	CAVA	-£6.60	£10,122.81
22 Dec 2023	S GOMMERSALL	-£44.00	£10,129.41
22 Dec 2023	S GOMMERSALL	-£525.21	£10,173.41
22 Dec 2023	CAVA	-£223.61	£10,698.62
13 Dec 2023	ID MOBILE LIMITED	-£8.00	£10,922.23

Reserve account:

Date	Type	Description	Paid in	Paid out	Balance
29 Dec 2023		29DEC GRS 29451515	+£58.76		£51,059.30

Bank Balances – 31st December 2023

Current Account: £5086.05

Reserve Account: £51059.30

Signed _____ **Dated**_____