Kingsbury Parish Council Minutes

Meeting of Kingsbury Parish Council held on **Wednesday, 25th January 2023**, at Kingsbury Communal Room, Jubilee Court, Kingsbury.

Present: Councillors: Chair J Thomas, E Steel, C Ayasamy, M Moss, H Phillips, A Simpson and I Thomas.
Apologies: Noted from Councillors J Whitby, V Barker, A Jenns and B Moss.
Due to long term illness Councillor B Moss will be absent from meetings until further notice. It was proposed by Councillor J Thomas and agreed by Councillor I Thomas and C Ayasamy to automatically be noted as apologies.
Clerk: S Gommersall

44 Declarations of Personal and Prejudicial Interests

- Councillors H Phillips declared a personal interest in any Borough Council issues.
- Councillor H Phillips declared a personal interest in any minutes concerning Warwickshire CAVA Local Management Committee.
- Councillors J Thomas, A Jenns and I Thomas declared a personal interest in any minutes relating to HS2.
- Councillors I Thomas and J Thomas declared a personal interest in any minutes relating to the Special Management Zone in North Warwickshire.
- Councillor J Thomas declared a personal interest in any minutes concerning Bodymoor Heath Victory Hall Committee and Piccadilly Community Centre.
- Councillor I Thomas declared a personal interest in any minutes concerning Piccadilly Community Association.
- Councillor H Phillips declared an interest in any minute relating to Woodlands Community Centre.
- Councillors J Thomas and I Thomas have expenses to be claimed.

45 Public Questions

There were no questions raised by members of the public.

46 Minutes to be Approved

It was proposed by Cllr J Thomas and seconded by Cllr M Moss and E Steel and agreed:
RESOLVED: That the minutes of the Council meeting held on 23th November 2022 be approved as a true record.

47 HS2 (973)

Round about on A4097 works have been delayed due to a pipe underground. HS2 are sending updates each quarter to keep all informed. Once all is complete and Kingsbury HS2 camp is down the road will go back to normal.

48 Improvements/Work required - Parish Recreation Ground

The Tower at Kingsbury Recreational ground has been vandalised and broken. NWBC have taped up but again this has been removed by vandals. The wood on the tower has been broken off and the remains on the ground. NWBC have been asked to tape up again and send over costs of other materials that are more sustainable such as galvanise steel and reinforced concrete.

49 Unitary Authorities and Devolution of Services (975)

No new information to update Councillors.

50 Kingsbury Parish Policies/Procedures Update

No new information to update councillors.

51 Kingsbury TADC – Fire Service Training Centre, Bodymoor Heath (977)

No further update.

52 Climate Change (978)

The Clerk has put a document from NWBC on our website which gives information on possible ways of saving costs for households due to the soaring costs of living.

53 Councillors Parish Matters raised previously

The following responses/updates have been received from the relevant authorities:

- **Piccadilly - fence railway side gives access to track** – The MPs office has now escalated their enquiry. No further update,
- **Bodymoor Heath Bridge damage** – The Canal River Trust has confirmed that the repairs to the approach retaining wall are programmed, but we still do not have a confirmed date. No further update.
- **Footpath alongside Kingsbury Theatre/Royal Oak needs strimming –** Awaiting information from councillor A Jenns.
- **Street light removed Bodymoor Heath** – The New Column will be put in fairly quickly but as the cable was damaged too, it is now left with National Grid to fit the new cable. WCC Street Lighting Communities have been chased up and will come back to us with a timeline.
- **Disabled markings on car park rear of Jubilee Court faded** – Councillor A Jenns and WCC Highways inspected the site and WCC to put a request in for renewal. Cllr A Jenns may have an update for the next meeting and WCC have been sent an email. Awaiting a response.

54 Planning Applications/Information

PAP/2022/0407- Peach Cottage, Heanley Lane, Hurley- Listed Building Consent for replacement windows.

PAP/2022/0585- Paddocks Ends, Brook End Lane, Hurley- Proposed rear single storey extension to form boot room and utility.

NWA033 / 28708- Kingsbury High School- Proposed upgrade to the existing rooftop telecommunications equipment. It is proposed to install 3No. Antennas, 1No. GPS Node, 6No. Feeders, 2No. Cabinet's, 8No. ERS's, 3No. Passive Routers, 3No. MHA's and 3No. Active Routers.

55 Correspondence

For any further information on the items below please contact the Clerk, details on website.

- Lamp T11 on Ascot Road Dosthill was reported with a fault but was quickly reported to the clerk by a resident and fixed.
- Land between Kingsbury and Cliff has been reported as being very untidy. Clerk has sent an email to NWBC and Councillor A Jenns to find out who the land belongs to.
- Damaged wall on Pear Tree Avenue, Kingsbury has been reported to NWBC and will be worked on February/ March due to the weather.

56 Highways Items/WCC Councillor Jenns Delegated budget (982)

These items would be funded from a delegated budget held by Cllr Jenns through WCC:

- **Bench – Mill Crescent** – A bench for residents when waiting for the bus near to the post box Mill Crescent, Kingsbury. WCC will order and fit the bench and agree the position with Councillor A Jenns. This would then need to be added to the parish insurance and we take responsibility for this once it is in place as agreed. No update from WCC to confirm whether this had been ordered yet, or a date for fitting

57 Planter for Kingsbury

Kingsbury and Cliff Residents Group want to purchase a planter by the post box near Ralph Crescent, Kingsbury and would need the parish council to adopt and add to their insurance to comply with WCC Highways permission.
Councillor C Ayasamy has forwarded an email to the Clerk from WCC Highways stating the conditions for a planter to be put in. It also requires the parish council to confirm that they will take over responsibility and insure before this can go ahead.
Following discussions, Councillors want to have feedback from local residents that they are happy for this planter to be put on site. Councillor C Ayasamy has sent out letters to the residents of Kingsbury to see what they think. Awaiting Feedback.

58 Parish Emergency Plans

All parish councils are being asked for information to feed into an emergency plan for their areas. The aim of the plan is to enable parish and town councils to provide effective support to their local community and emergency agencies during a major incident. Councillors were given a previous old copy of the plan to gather the relevant information for their areas.
Councillor J Thomas to look over previous emergency plan and liase with councillor E Steel on amendments.

59 Finance Committee – Update from Chair

Defibrillators- Councillor I Thomas proposed to have all 4 defibrillators serviced by the defib shop and electrics checked by an electrician. This was seconded and agreed by Councillor H Phillips and C Ayasamy.
The Clerk now monitors all defibs on the circuit and has an account with the defib shop to have reminders and invoices sent through to keep track of.
Councillor I Thomas will also arrange training on how to check each defibrillator is working correctly and pass on the information to the relevant people.
Expenses-
Planters Restaurant outing for previous clerks' retirement - Councillor J Thomas
Defibrillator batteries- Councillor I Thomas
These were proposed by Councillor H Phillips and seconded by Councillor E Steel and agreed.

60 Precept

It was agreed by all Councillors to keep the precept at the same amount as last year.

61 Councillors Parish Matters raised October 2022 (18)

The following are for information or will be followed up with the relevant authorities:

- **White line markings needed in Piccadilly for safety** – email sent to WCC, awaiting response.
- **Footpath to water park still muddy –**It is Issue number A11 031 Footpath No T117. Email sent to paths again chasing this up.
- **The trees are obscuring lighting columns from Pear Tree Avenue, Drs to Trinity Road** – This is now complete all though the trees were cut right back.
- **Jubilee Court access from community room to car park needs to be lit and walkway under arch is uneven** – NWBC have checked the uneven pathway for defects and checked the lighting under the walkway but misunderstood that we were asking for additional lighting to go towards the car park. Have emailed them again as more lighting is needed and it is very dark and you cannot see the step down as you go left through the alleyway towards the car park at the back of the shops – additional lighting has been requested and chased up.

62 Councillors Parish Matters raised November 2022

The following are for information or will be followed up with the relevant authorities:

- **Hurley Black path needs cutting back as very overgrown** – Councillor H Phillips. Sam to look at grounds maintenance as we do pay annually and will need doing before nesting season. Email sent for this to be completed.
- **The sign before Kingsbury Link needs attention** –FS Reference No: 476147441, have emailed to chase up.

63 Councillors parish matters raised January 2023

- Large vehicles parked repeatedly behind Kingsbury shops, jubilee court and opposite Kingsbury.
- Building works on Pear Tree Avenue, Kingsbury are causing the roads and grass verge to become very untidy. Email has been sent to planning asking what will happen once work is complete.
- Manhole opposite the crescent in Piccadilly is collapsing. Reported to WCC.
- 2 Large potholes reported to WCC at the top of wood street, Woodend.
- Drain cover on Coventry Road in danger of collapsing has also been reported to WCC.

64 Private and confidential

That under Section 100A of the Local Government Act 1972, in view of the special nature of business to be transacted, it is advisable to temporarily exclude the public from the meeting as there would be disclosure to them of exempt information under paragraph 1 and 11 of Part 1 of schedule 12A of the said Act. Reason being - Discussion on Employees, former or prospective employees, eg salary of Clerk and conditions and terms of employment. This will be recorded as a separate confidential minute.

65 Grant Requests

No Grant requests

66 Next meetings

The next meeting will be on 23rd February 2023 at Piccadilly Community Centre, Piccadilly.

67 Accounts for payment

It was proposed by Councillor H Phillips and seconded by Councillor I Thomas and agreed:
RESOLVED: That the accounts listed below be approved for payment and the relevant contribution to the pension scheme would be paid by bank transfer. Amounts recorded excluding VAT.

Administration Costs – November/December	1058.57
CAVA (Payroll)	98.40
Kingsbury History Society	20.00
Councillor expenses	495.01
EE Mobile Phone	16.00
Piccadilly Room Hire	40.00

Bank Balances – 31st January 2023

Current A/c - £3474.33
Reserve Account – £42613.31

Signed _____ Dated _____