

Kingsbury Parish Council Minutes

Meeting of Kingsbury Parish Council held on **Wednesday, 23rd November 2022**, at Piccadilly Community Centre, Piccadilly.

Present: Councillors: Chair J Thomas, J Whitby, M Moss, H Phillips and I Thomas

Apologies: Noted from Councillors E Steel, A Simpson, C Ayasamy, V Barker, A Jenns and B Moss.

Clerk: S Gommersall

22 Declarations of Personal and Prejudicial Interests

- Councillors H Phillips declared a personal interest in any Borough Council issues.
- Councillor H Phillips declared a personal interest in any minutes concerning Warwickshire CAVA Local Management Committee.
- Councillor J Whitby declared a personal interest in any minutes concerning Wood End Working Men's Club.
- Councillors J Thomas, A Jenns and I Thomas declared a personal interest in any minutes relating to HS2.
- Councillors I Thomas and J Thomas declared a personal interest in any minutes relating to the Special Management Zone in North Warwickshire.
- Councillor J Thomas declared a personal interest in any minutes concerning Bodymoor Heath Victory Hall Committee and Piccadilly Community Centre.
- Councillor I Thomas declared a personal interest in any minutes concerning Piccadilly Community Association.
- Councillor H Phillips declared an interest in any minute relating to Woodlands Community Centre.

23 Public Questions

There were no questions raised by members of the public.

24 Minutes to be Approved

It was proposed by Cllr I Thomas and seconded by Cllr H Phillips and agreed:

RESOLVED: That the minutes of the Council meeting held on 26th October 2022 be approved as a true record.

25 HS2 (973)

Temporary traffic lights will be installed on the A4097 from 25th November 2022 to 20th January 2023 between the hours of 8pm-6am. (although no work will be carried out between 23rd Dec 2022-2nd Jan 2023). KPC Facebook page has been updated with the information.

The M42 junction 9-10 will again be closed (as last year) from Christmas Eve until New Year's Day, due to the Marston Box being fitted.

26 Improvements/Work required - Parish Recreation Ground (974)

Due to the damage on the zip wire seat, caused by vandalism, it has been checked and is safe to use. This will be monitored and if any further damage occurs and the seat has to be removed for safety reasons it was proposed by Cllr H Phillips to leave for 1 year-18months before replacing due to the continued vandalism. This was seconded by Cllr M Moss and I Thomas.

The Annual playground report was received and will be looked at for any items to be followed up.

27 Unitary Authorities and Devolution of Services (975)

No new information to update Councillors.

28 Kingsbury Parish Policies/Procedures Update (976)

Updating and formation of any new policies required is ongoing. These will be sent to the Policies and Procedures working party to discuss before being brought to Parish Council to agree/adopt.

- Councillor I Thomas is currently working on the Grievance and Staff Disciplinary Policies to take to the working party group before full Council.
- The Clerk updated Councillors on the correspondence to date regarding the new Code of Conduct and the versions received from WALC and NWBC. These will be compared and then agreed for Kingsbury Parish Council before being adopted.

29 Kingsbury TADC – Fire Service Training Centre, Bodymoor Heath (977)

No further update.

30 Climate Change (978)

The Clerk has put a document from NWBC on our website which gives information on possible ways of saving costs for households due to the soaring costs of living.

31 Councillors Parish Matters raised previously (979/987/10)

The following responses/updates have been received from the relevant authorities:

- **Piccadilly - fence railway side gives access to track** – The MPs office has now escalated their enquiry. As no update received yet the Clerk will follow up.
- **Bodymoor Heath Bridge damage** – The Canal River Trust has confirmed that the repairs to the approach retaining wall are programmed, but we still do not have a confirmed date.
- **Footpath alongside Kingsbury Theatre/Royal Oak needs strimming** – Strimming and tidying has now been done, awaiting confirmation of who the damaged fence belongs too.
- **Street light removed Bodymoor Heath** – The New Column will be put in fairly quickly but as the cable was damaged too, it is now left with National Grid to fit the new cable. WCC Street Lighting Communities will find out a timeline for this.
- **Disabled markings on car park rear of Jubilee Court faded** – Councillor A Jenns and WCC Highways inspected the site and WCC to put a request in for renewal. Cllr A Jenns may have an update for the next meeting or WCC can be contacted for an idea of when this may be programmed.

32 Planning Applications/Information

There were no planning applications brought to Councillors attention.

33 Correspondence

For any further information on the items below please contact the Clerk, details on website.

- Pear Tree Avenue closed to traffic on a small section to enable utility works 30/11 – 2/12/22
- Warwickshire Cost of Living Summit – WCC and University of Warwick 25/11/22 1-4pm.
- NWBC provided parish councils with an idea of election costs for the May 2023 elections, to help with planning their budgets for 2022/2023.

34 Highways Items/WCC Councillor Jenns Delegated budget (982)

These items would be funded from a delegated budget held by Cllr Jenns through WCC:

- **Bench – Mill Crescent** – A bench for residents when waiting for the bus near to the post box Mill Crescent, Kingsbury. WCC will order and fit the bench and agree the position with Councillor A Jenns. This would then need to be added to the parish insurance and we take responsibility for this once it is in place as agreed. No update from WCC to confirm whether this had been ordered yet, or a date for fitting

35 Planter for Kingsbury

Kingsbury and Cliff Residents Group want to purchase a planter by the post box near Ralph Crescent, Kingsbury and would need the parish council to adopt and add to their insurance to comply with WCC Highways permission.

Councillor C Ayasamy has forwarded an email to the Clerk from WCC Highways stating the conditions for a planter to be put in. It also requires the parish council to confirm that they will take over responsibility and insure before this can go ahead.

Following discussions, Councillors want to have feedback from local residents that they are happy for this planter to be put on site. They also asked how the decision was arrived at for the nominated site as they felt it would be far better put on the grass verge on the opposite side of the road. The Clerk will ask Councillor C Ayasamy to provide this information and update the next meeting.

36 Parish Emergency Plans

All parish councils are being asked for information to feed into an emergency plan for their areas. The aim of the plan is to enable parish and town councils to provide effective support to their local community and emergency agencies during a major incident. Councillors were given a previous old copy of the plan to gather the relevant information for their areas. Clerk to update with more recent and up to date KPC details for Cllrs and send to whoever is co-ordinating this.

37 Finance Committee – Update from Chair

VCS will now take over the payroll from the clerk.

38 Internal Auditor for 2023

The Internal auditor we have appointed to carry out our internal audit for 2022/2023 is one of the registered auditors on the WALC website. He will contact the Clerk early in the new year to discuss arrangements for the audit.

39 Councillors Parish Matters raised October 2022 (18)

The following are for information or will be followed up with the relevant authorities:

- **White line markings needed in Piccadilly for safety** – Cllr I Thomas to inform clerk of exactly where these are needed.
- **Footpath to water park still muddy** – It is Issue number A11 031 Footpath No T177. No further information received to date. Have sent another email chasing this up.
- **The trees are obscuring lighting columns from Pear Tree Avenue, Drs to Trinity Road** – This was passed to WCC Forestry but they have responded that they do not own any trees in this area and have forwarded to WCC Lighting. Have sent an email for an update on this.
- **Jubilee Court access from community room to car park needs to be lit and walkway under arch is uneven** – NWBC have checked the uneven pathway for defects and checked the lighting under the walkway but misunderstood that we were asking for additional lighting to go towards the car park. Have emailed them again as more lighting is needed and it is very dark and you cannot see the step down as you go left through the alleyway towards the car park at the back of the shops – additional lighting has been requested and chased up.

40 Councillors Parish Matters raised November 2022 (18)

The following are for information or will be followed up with the relevant authorities:

- **Hurley Black path needs cutting back as very overgrown** – Councillor H Phillips. Sam to look at grounds maintenance as we do pay annually and will need doing before nesting season. Email sent for this to be completed.
- **The sign before Kingsbury Link needs attention** – Councillor M Moss. Have requested more information.

41 Grant Requests

No Grant requests

42 Next meetings

The next meeting will be on 25th January 2023 at Hurley Village Hall.

43 Accounts for payment

It was proposed by Councillor H Phillips and seconded by Councillor I Thomas and agreed:

RESOLVED: That the accounts listed below be approved for payment and the relevant contribution to the pension scheme would be paid by bank transfer. Amounts recorded excluding VAT.

Administration Costs – November	£1700.66
Bodysmoor Heath Victory Hall - Hire of Hall for September meeting	£24.00
Abbey Park Shelters Ltd – Bus shelter cleaning Apr-Sept 22	£225.00
Warwickshire Construction Ltd (refer to Sept invoice)	£130.00
Wood End Village Hall – Grant towards Christmas event (Minute 19 Oct)	£500.00
Councillor I Thomas – reimbursement for Parish equipment (Minute 16 Oct)	£905.98
Kimcell Ltd – Annual Website charges	£384.00
NWBC Annual playground inspection	£46.30
NWBC Room hire Charge Jubilee Court July 2022	£15.00

Bank Balances – 30th November 2022

Current A/c -	£887.74
Reserve Account –	£42613.31

Signed _____

Dated _____