



# Kingsbury Parish Council

Working for the local community in  
North Warwickshire

Doc: KPC-POL-19  
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## Grants Policy

### 1. Introduction

1.1 Grants will only be awarded if they are of benefit to all or some of the inhabitants of the parish. Before making any contribution, the Parish Council will establish that:

- The application is from a bona-fide (or newly formed) organisation, properly constituted and administered.
- There is a need.
- The grant will be used for a stated purpose.
- Where appropriate, the organisation concerned is making its own efforts to raise funds.
- The awarding of grants will only be considered by the Parish on receipt of a completed application form with the documents requested.

### 2. Section S137 of the Local Government Act as amended

2.1 If the grant is made under Section S137 of the Local Government Act as amended, it is important that the grant given is in the interests of the area or its inhabitants, and will benefit them in a manner commensurate with the expenditure

3. In some cases, a grant may be awarded which may impose conditions.

4. The following criteria will assist organisations in deciding if they are eligible for assistance:

- Applications will only be considered from voluntary and or charitable organisations.
- The organisation must provide benefits to the public that are either free or on reasonable terms.
- The Parish Council is keen to assist in the provision of facilities that improve the life for parishioners.
- Normally, only one grant will be considered per year from any organisation.

5. At the conclusion of the project/event the organisation will be required to provide details of how the money was used and photographs if appropriate, within twelve months of the grant being awarded. Recognition of the grant to be made on any publicity by the organisation and a copy forwarded to the Parish Council for our website if appropriate.

6. If circumstances change and the recipient is unable to spend the grant on the agreed project/event then the organisation may be required to repay the grant to the Parish Council.

7. The final decision for assessment of grants lies with the Parish Council.

### 8. Reviews

This policy will be reviewed in Oct 2026, or earlier if required.

**Adopted at the Parish Council Meeting on 22nd October 2024 (Minute 404)**

## Revision Control

Revision	Details of Change
Feb 22	New
Oct 24	Re-formatted on new template.