

Kingsbury Parish Council Minutes

Meeting of Kingsbury Parish Council held on **Wednesday 20th March 2024**, at Woodend Community Centre, Woodend.

Present Councillors: J Thomas, D Bates, H Phillips, I Thomas, V Barker, A Jenns, J Given, A Phillips and A Wright, M Moss, and M Wilson

Apologies: Received and accepted from Councillor O Phillips and Clerk S Gommersall

308 Welcome New Parish Councillor

Cllr M Wilson has been elected as Kingsbury Councillor. Due to the absence of the Clerk, Cllr J Thomas recommended that Cllr M Wilson was co-opted until the return of the Clerk as Cllr M Wilson will need to sign the declaration in the presence of the Clerk. Cllr I Thomas proposed, and Cllr H Phillips seconded the motion – all in favour.

309 Public Questions

No public questions posed.

310 Police Matters

No representation from police. Chair Cllr J Thomas will make contact to request attendance for next meeting.

311 Declarations of Personal and Prejudicial Interests

- Councillors J Thomas and I Thomas declared a personal interest in any minutes relating to HS2.
- Councillors I Thomas and J Thomas declared a personal interest in any minutes relating to the Special Management Zone in North Warwickshire.
- Councillor J Thomas declared a personal interest in any minutes concerning Bodymoor Heath Victory Hall Committee and Piccadilly Community Centre.
- Councillor I Thomas declared a personal interest in any minutes concerning Piccadilly Community Association.
- Councillor A Phillips declared a personal interest in any issues relating to Woodend Village Hall and Hurley Primary School.
- Councillor A Jenns declared a personal interest in any issues relating to NWBC and WCC.
- Councillor D Bates declared a personal interest in any issues relating to NWBC.
- Councillor H Phillips declared a personal interest in any issues relating to NWBC.
- Councillor J Given declared a personal interest in any issues relating to Hurley Community Association.
- Councillor J Given declared he is the stepfather of the Clerk.
- Councillor O Phillips declared a personal interest in any issues relating to NWBC and Woodend Village Hall.
- Councillor M Wilson was handed a Declaration of Interest Form for completion and requested it is returned at next Parish Meeting.

312 Minutes to be Approved.

It was proposed by Cllr H Phillips and seconded by Cllr V Barker – all in favour:

RESOLVED: That the minutes of the Council meeting held on 22nd February 2024 be approved as a true record.

313 Councillors Parish Matters raised previously.

The following responses/updates have been provided:

- **287 CAVA** – All confirmed receipt of email from David Simkins relating to funding opportunities. RESOLVED
- **291 HS2** – Cllr I Thomas confirmed No new update, awaiting information regarding new planning decisions. Cllr I Thomas to provide update once received.
- **292** – On Agenda
- **293** – On Agenda
- **294** – RESOLVED
- **295** – Clerk to provide update upon return to work as noted:
 - **Piccadilly - fence railway side gives access to track** – Confirmed that part of the damaged fence has been removed and the remainder will be removed before the year end. Clerk to provide update.
 - **Bodmoor Heath Bridge damage** – The Canal River Trust has confirmed that the repairs to the retaining wall are programmed between March 2023-April 2024 ref 913880. On 18th October 2023 an engineer attended and confirmed there is still no movement. Clerk to provide update.
 - **Footpath to Water Park** – Clerk has received an allocated job number but still O/S Clerk to confirm once completed.
 - **Tree in South View in desperate need of pruning** – Although some work has been done the ivy is still higher than the neighbour's fence which needs to be reduced. Cllr A Jenns to make enquiries.
 - **Achray site Kingsbury -**
 - **Hurley Complaints re buses** – No further complaints noted. RESOLVED
 - **Path down Edge Hill needs cutting back** – Cllr A Phillips confirmed this is still outstanding - Clerk to report again.
 - **Fence at Kingsbury water park-** opposite the new apartments there is a hole in the fence. Reported by clerk and pictures sent to confirm location. Ref GE29752 – Clerk to provide update.
 - **Appreciation for Cllr B Moss after 40 years of service** – Cllr M Moss confirmed new date Sunday 7th April at 3pm, however awaiting final confirmation, will update all Councillors once confirmed. Cllr D Bates has created a certificate to be presented.
 - **Wood End, Wood Street-** Road in need of repair – Cllr A Phillips confirmed this has been completed - RESOLVED.
 - **Piccadilly Bridge flooding** – Cllr I Thomas confirmed road is currently closed for work to commence. RESOLVED.
 - **Bin being put down Dexter Lane, Hurley.** – Awaiting delivery Cllr H Phillips to confirm once resolved.
 - **Wood End Village Hall in need of the bushes trimming** – Cllr A Phillips to provide update.

- **Orchard Close Hurley** – Cllr J Given confirmed hedge has been done. RESOLVED.
- **Bollards will be put in place opposite Wood End Co-Op** – Cllr A Wright confirmed that the cast iron bollards are not currently in stock, additionally will need bollards near Sherwood Close by drop-curbs (either side of the tactile). Cllr A Wright to do another site visit to resolve.
- **Kingsbury residents reporting doors being banged loudly in the early hours** – No further complaints RESOLVED.
- **Hole in the road as your turn of trinity road onto piccadilly way.** – RESOLVED
- **Cllr J Thomas advised that discussions over the Wings building** will be happening soon and will be discussed as a confidential item. Cllrs with interests will be asked to leave the room. Clerk sent over land registry information to chair. – Still to be discussed
- **296** – Clerk to provide update upon return to work as noted:
 - **Column number 3 on Piccadilly Crescent, Piccadilly** has a light out. – Clerk to provide update.
 - **Pear Tree Surgery** – Cllr J Thomas reported that the work to the leaking roof and footpath is ready to commence and will cause parking difficulties. Also noted that CQC have changed their rating to ‘Needs Improving’ following complaints regarding telephone and access. Ongoing
 - **Bollards/ dropped kerbs opposite Wood End Co-Op-** Cllr A Wright confirmed that this is part of his scheme. Ongoing.
 - **Clerk to request a MOD land agency meeting about illegal driving in piccadilly** – Cllr J Thomas has provided Clerk with contact details. Clerk to arrange meeting upon her return to work.

314 Councillor Parsh Matters

- Dog fowling Signage
 - Cllr I Thomas requested additional signage for Piccadilly, Cllr A Phillips requested additional signage for Wood End and Cllr A Jenns requested additional signage for Kingsbury. Cllr J Given confirmed that he had already made direct contact for Hurley. Cllr J Thomas to contact Gavin Edwards to request.
- Cllr A Phillips
 - Provided overview of Town and Parish meeting. Will share presentation relating to planning once received. Also shared information that a procurement list is being compiled to assist with property maintenance, may be useful for Parish Councillors who also have roles in community halls when reviewing and assessing priorities. Also confirmed that there is a public consultation meeting scheduled for 4th April 2024 at Wood End Village Hall 12-2pm with another one scheduled for Kingsbury.
- Cllr A Jenns
 - Has received emails form residents concerned of the closure of Banana Moon Nursery, stipulating that this is due to Council lease. Have made enquires and

this is not the case as the lease is in place until December 2027. Council and Cllr A Jenns will be putting out a statement.

- Confirmation that Cllr A Jenns' delegated budget has been used to reservice the path towards the school and will be done on 25th March 2024.
- Mobile Library – Has had problems using the Swan carpark and receiving parking charges. Cllr M Wilson has given permission for the library to park on the Oak carpark – Cllr A Jenns expressed appreciation.
- Cllr M Moss
 - Expressed concerns that one of the newly planted trees alongside the verge on Kingsbury Road is already leaning towards the path. Cllr A Jenns to contact council.
 - Confirmed that the double yellow lines running from Mill Crescent is currently out for consultation.
 - Info that the A51 Travellers site is back up for sale.
- Cllr I Thomas
 - Queried if the council would be replacing the 'dead' trees planted on Piccadilly recreation field – Cllr A Jenns will make enquires.
- Cllr A Wright
 - Confirmed that he had followed up on the double yellow lines in Woodend and is planning a site visit – will keep Cllr's updated.
- Cllr J Given
 - Expressed concerns relating to a new gate that has been installed on the entrance of Lime Grove Park/Recreation field as double push chairs are unable to get through gate. Cllr H Phillips offered to follow up – Cllr J Given to forward copy of photograph.
 - Reported an increase in anti-social behaviour. Request made for police to attend Parish meetings for information and updates. Cllr J Thomas to request police attendance.
- Cllr J Thomas
 - Both Cllr J Thomas and Cllr A Jenns have been looking into organising the Parish Community Awards. Suggesting that it takes place every 4-years in line with councillor term period – will bring recommendations to next meeting.

315 Kingsbury Recreation Ground

Kingsbury Councillors to meet on 4th April 2024 to discuss plans and potential funding opportunities. Cllr H Phillips suggested speaking to Borough Council regarding potential opportunities for UKSPF funding. Cllr J Thomas updated Cllr M Wilson on situation relating to the recreational grounds and role as Trustee as part of his responsibilities as a Parish Councillor. Cllr A Jenns to make enquires. Working Party consists of the following Councillors: A Jenns, D Bates, V Barker, M Moss, and M Wilson – Ongoing.

316 Finance update and Auditor

- Cllr J Thomas explained that the Clerk was currently off work on sick leave and is awaiting further information from her tomorrow (21st March 2024). Cllr J Thomas expressed concerns relating to payments that need to be processed, in particular the

Insurance, Clerks Salary, Clerks Pension and De-Fib pads. Unfortunately, there appears to be difficulties with the Bank Mandate recognising signatures. Cllr J Thomas requested permission from all Councillors to visit the Bank and to request a cheque book and/or methods to pay invoices. Cllr A Jenns proposed and Cllr D Bates seconded motion. All in favour.

Cllr I Thomas offered to pay the insurance and the de-fib invoices in the interim and to claim this and travel expenses back once Clerks returns to work and/or bank mandate issue is resolved. Cllr H Phillips proposed and Cllr A Jenns seconded motion. All in favour.

Cllr J Thomas also raised the need for the Finance and Policies and Procedures Committees will need to look at contingency procedures to support and protect both the Clerk and the Council in such eventualities, including both sick leave and Annual leave. Cllr D Bates recommended looking into setting up Direct Debits/Standing Orders where possible.

- Cllr J Thomas confirmed receipt of the Auditors quote for 2024-2025 at a cost of £340. Clerk required to close account April-June 2024 and asked councillors to authorise quote. Cllr I Philipps proposed acceptance and Cllr A Jenns seconded motion – all in favour.
- Beeline Invoice – Cllr J Thomas confirmed that the Clerk had made several attempts to contact Beeline via email and telephone to no avail, thus unable to make payment without bank details. Cllr H Phillips to contact Beeline and report back to Clerk.
- Grounds Maintenance Contract - KPC Grounds maintenance contract was emailed to councillors prior to meeting Cllr I Thomas proposed accepting quote and fixing a 2-year fixed contract with NWBC, seconded by Cllr A Phillips. All in favour.

Cllr J Given confirmed that the local farmer had cut back the Black Path as a one off and that the farmer had offered to clear the black path at a goodwill gesture price of £300.00. Cllr J Given, with support from Cllr H Phillips asked; given the maintenance contract charges are not specifically incorporating Hurley if this cost could be paid for by the Parish. Lengthy discussion took place. It appears that the path is the responsibility of the Council and Councillors expressed concerns that should any damage reveal itself and/or be connected to the clearing of the path the liabilities for this needs to sit with the council. It was agreed that Cllr A Jenns will follow this up with the council to request the path is cleared. Proposal was to keep item on the agenda under Parish Matters until resolved – all agreed.

Cllr J Thomas asked if Cllr J Given could provide name and address of farmer to enable the Parish to send a thank you card for cutting back the bushes along the black path.

317 Policies & Procedures Working Party

Cllr J Given confirmed nothing to report from the Policies and Procedure working party.

318 Neighbourhood Plan

Cllr J Thomas confirmed that the letter is still to be sent – item to be carried forward to the April Parish Meeting.

319 Parish Emergency Plan

Cllr J Thomas has sent plan to councillors. Councillors to add any amendments in red and send back as a matter of urgency. Cllr J Thomas to forward copy to Cllr M Wilson.

320 Planning Applications/Information

- Notification of Appeal – Ref PAP/2021/0593 – Noted
- Notification of street naming for new business site on land west of Manor Farm Cliff – Ref SN005/2024 – Cllr A Jenks advised that highways had objected - Noted

321 Correspondence

For any further information on the items below please contact the Clerk, details on website.

- Cllr J Thomas offered councillors a copy of the Town & Council magazine.

322 Accounts for payment

Cllr confirmed the following outstanding invoices:

- £1,104.74 – Insurance
- £6.60 – S alary Charges
- £498.41 – Salary
- £51.92 – Clerks Expenses (provided breakdown costs)
- £25.00 – Piccadilly Hall Hire

Cllr J Thomas confirmed still awaiting Pension invoice.

323 Grant Requests

No Grant requests received.

324 Next meetings

There will be A full council meeting 17th April March at The Woodlands Community Centre, Wood End.

Signed _____ Dated _____